

HOMEOWNERS ASSOCIATION (HOA) COMPLIANCE AFFIDAVIT

Community Development Short-term Rental Program



CITY OF **ASPEN**

Instructions: The following affidavit (and HOA Letter of Approval, if required) must be submitted with each new or renewal application for a STR-C or STR-OO permit. Incomplete affidavits will not be accepted and the STR permit will subsequently not be issued.

STR Address: _____

The permittee or qualified owner's representative attests to one of the following (**check one**):

- The property listed above is not subject to a HOA or other form of private covenant.
- The property listed above is subject to a HOA or other form of private covenant and the short-term rental proposed at the above address is approved by the HOA or covenant representative.
HOA Letter of Approval required.

The permittee or qualified owner's representative, if applicable, understands that the City of Aspen does not interpret, enforce, or manage the applicability, meaning, or effect of private covenants or HOA rules or bylaws. This document is a public document.

Permittee signature: _____ Date: _____

Permittee printed name: _____

OR

Qualified Owner's Representative signature: _____ Date: _____

Qualified Owner's Representative printed name: _____

Attachment (if required):

- HOA Letter of Approval

HOMEOWNERS ASSOCIATION (HOA) LETTER OF APPROVAL

Community Development Short-term Rental Program



Instructions: Permit applications for residential properties which are in a Homeowners Association (HOA) must include HOA approval for the applicant to operate an STR. The HOA or covenant representative must complete the following letter of approval. This letter must be submitted with each new or renewal application for a STR-C or STR-OO permit. Incomplete HOA letters will not be accepted and the STR permit will not be issued.

The HOA hereby authorizes _____ **(permittee name)**

to operate a permitted short-term rental (STR) at the premises located at

_____ **(STR address).**

The HOA or covenant representative understands that the City of Aspen does not interpret, enforce, or manage the applicability, meaning, or effect of private covenants or HOA rules or bylaws. This document is a public document.

HOA Representative signature: _____ Date: _____

HOA Representative printed name: _____

HOA Representative phone: _____ Email: _____

HOA Representative position: _____

HOA name: _____