

ORDINANCE No. 7

(Series of 2022)

AN ORDINANCE APPROPRIATING AN INCREASE IN THE

Asset Management Plan Fund expenditures of	\$8,399,719
General Fund expenditures of	\$4,038,331
Parks and Open Space Fund expenditures of	\$1,632,878
Wheeler Opera House Fund expenditures of	\$1,646,116
Tourism Promotion Fund expenditures of	\$245,530
Transportation Fund expenditures of	\$1,311,092
Housing Development Fund expenditures of	\$14,544,157
Kids First Fund expenditures of	\$1,622,387
Stormwater Fund expenditures of	\$633,474
Water Utility Fund expenditures of	\$4,878,951
Electric Utility Fund expenditures of	\$1,490,990
Parking Fund expenditures of	\$251,891
Golf Course Fund expenditures of	\$268,659
Truscott I Housing Fund expenditures of	\$420,910
Marolt Housing Fund expenditures of	\$1,793
Employee Housing Fund expenditures of	\$644,146
Information Technology Fund expenditures of	\$1,461,467

WHEREAS, by virtue of Section 9.12 of the Home Rule Charter, the City Council may make supplemental appropriations; and

WHEREAS, the City Manager has certified that the City has unappropriated current year revenues and/or unappropriated prior year fund balance available for appropriations in each fund with an increase.

WHEREAS, the City Council is advised that certain expenditures, revenue and transfers must be approved.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ASPEN, COLORADO:

Section 1

Upon the City Manager's certification that there are current year revenues and/or prior year fund balances available for appropriation in the above-mentioned funds, the City Council hereby makes supplemental appropriations as itemized in the Exhibit A.

Section 2

If any section, subdivision, sentence, clause, phrase, or portion of this ordinance is for any reason invalid or unconstitutional by any court or competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portion thereof.

INTRODUCED, READ, APPROVED AND ORDERED PUBLISHED AND/OR POSTED ON FIRST READING on the 12th day of April 2022.

A public hearing on the ordinance shall be held on the 26th day of April 2022, in the City Council Chambers, City Hall, Aspen, Colorado.

ATTEST:



Nicole Henning, City Clerk



Torre, Mayor

FINALLY ADOPTED AFTER PUBLIC HEARING on the 26th Day of April 2022.

ATTEST:

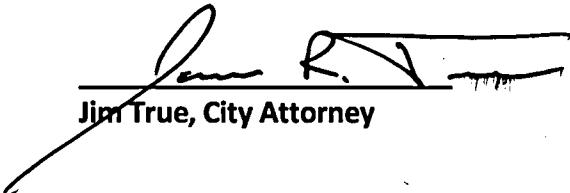


Nicole Henning, City Clerk



Torre, Mayor

Approved as to Form:



Jim True, City Attorney

CITY OF ASPEN 2022 APPROPRIATIONS BY FUND

CITY OF ASPEN	2022 Revised Opening Balance	2022 Adopted Revenue	2022 Spring Supplemental Revenue	2022 Amended Revenue Budget	2022 Adopted Expense	2022 Spring Supplemental Expense	2022 Amended Expense Budget	2022 Ending Balance
General Governmental Fund								
001 - General Fund	\$34,526,603	\$40,579,371	\$276,480	\$40,855,851	\$40,811,724	\$4,038,331	\$44,850,055	\$30,532,400
<i>Subtotal General Gov't Funds</i>	\$34,526,603	\$40,579,371	\$276,480	\$40,855,851	\$40,811,724	\$4,038,331	\$44,850,055	\$30,532,400
Special Revenue Governmental Funds								
100 - Parks and Open Space Fund	\$12,751,999	\$15,805,550	\$0	\$15,805,550	\$14,835,390	\$1,632,878	\$16,468,268	\$12,089,281
120 - Wheeler Opera House Fund	\$41,826,058	\$5,442,490	\$0	\$5,442,490	\$5,915,930	\$1,646,116	\$7,562,046	\$39,706,502
130 - Tourism Promotion Fund	\$432,413	\$3,083,500	\$0	\$3,083,500	\$3,083,500	\$245,530	\$3,329,030	\$186,883
131 - Public Education Fund	\$2,369	\$3,439,700	\$0	\$3,439,700	\$3,439,700	\$0	\$3,439,700	\$2,369
132 - REMP Fund	\$3,403,974	\$828,000	\$0	\$828,000	\$1,370,900	\$0	\$1,370,900	\$2,861,074
141 - Transportation Fund	\$19,238,650	\$5,541,500	\$0	\$5,541,500	\$4,228,790	\$1,311,092	\$5,539,882	\$19,240,267
150 - Housing Development Fund	\$60,285,201	\$25,174,880	\$0	\$25,174,880	\$33,292,260	\$14,544,157	\$47,836,417	\$37,623,664
152 - Kids First Fund	\$7,486,662	\$2,654,760	\$0	\$2,654,760	\$2,538,760	\$1,622,387	\$4,161,147	\$5,980,275
160 - Stormwater Fund	\$3,114,627	\$1,629,523	\$0	\$1,629,523	\$964,500	\$633,474	\$1,597,974	\$3,146,177
<i>Subtotal Special Revenue Funds</i>	\$148,541,951	\$63,599,903	\$0	\$63,599,903	\$69,669,730	\$21,635,633	\$91,305,363	\$120,836,491
Debt Service Governmental Fund								
250 - Debt Service Fund	\$293,661	\$6,147,025	\$0	\$6,147,025	\$6,143,025	\$0	\$6,143,025	\$297,661
<i>Subtotal Debt Service Fund</i>	\$293,661	\$6,147,025	\$0	\$6,147,025	\$6,143,025	\$0	\$6,143,025	\$297,661
Capital Projects Governmental Funds								
000 - Asset Management Plan Fund	\$33,441,005	\$4,107,264	\$1,567,280	\$5,674,544	\$6,471,745	\$8,399,719	\$14,871,464	\$24,244,085
<i>Subtotal Capital Fund</i>	\$33,441,005	\$4,107,264	\$1,567,280	\$5,674,544	\$6,471,745	\$8,399,719	\$14,871,464	\$24,244,085
Enterprise Proprietary Funds								
421 - Water Utility Fund	\$14,379,556	\$11,110,500	\$494,760	\$11,605,260	\$12,537,233	\$4,878,951	\$17,416,184	\$8,568,632
431 - Electric Utility Fund	\$8,016,472	\$10,943,900	\$0	\$10,943,900	\$12,313,295	\$1,490,990	\$13,804,285	\$5,156,087
451 - Parking Fund	\$4,033,814	\$4,146,270	\$0	\$4,146,270	\$5,077,870	\$251,891	\$5,329,761	\$2,850,323
471 - Golf Course Fund	\$1,567,328	\$2,553,700	\$100,000	\$2,653,700	\$2,879,220	\$268,659	\$3,147,879	\$1,073,149
491 - Truscott I Housing Fund	\$1,053,438	\$1,456,210	\$0	\$1,456,210	\$1,243,320	\$420,910	\$1,664,230	\$845,417
492 - Marolt Housing Fund	\$1,182,815	\$1,302,000	\$0	\$1,302,000	\$1,458,180	\$1,793	\$1,459,973	\$1,024,842
<i>Subtotal Enterprise Funds</i>	\$30,233,422	\$31,512,580	\$594,760	\$32,107,340	\$35,509,118	\$7,313,194	\$42,822,312	\$19,518,450
Internal Proprietary Funds								
501 - Employee Benefits Fund	\$4,128,282	\$6,060,200	\$0	\$6,060,200	\$6,170,800	\$0	\$6,170,800	\$4,017,682
505 - Employee Housing Fund	\$5,672,494	\$2,943,850	\$0	\$2,943,850	\$1,546,640	\$644,146	\$2,190,786	\$6,425,558
510 - Information Technology Fund	\$1,675,866	\$2,312,800	\$221,500	\$2,534,300	\$2,179,920	\$1,461,467	\$3,641,387	\$568,779
<i>Subtotal Internal Service Funds</i>	\$11,476,643	\$11,316,850	\$221,500	\$11,538,350	\$9,897,360	\$2,105,613	\$12,002,973	\$11,012,020
<i>ALL FUNDS</i>	\$258,513,284	\$157,262,993	\$2,660,020	\$159,923,013	\$168,502,701	\$43,492,490	\$211,995,191	\$206,441,106
<i>Less Interfund Transfers</i>		\$26,096,840	\$1,547,970	\$27,644,810	\$26,096,840	\$1,547,970	\$27,644,810	
<i>NET APPROPRIATIONS</i>		\$131,166,153	\$1,112,050	\$132,278,203	\$142,405,861	\$41,944,520	\$184,350,381	



2022 SPRING SUPPLEMENTAL REVENUE DETAIL

Department/Description	New Revenue	Transfer In
Utility Data Accelerator Grant (Building IQ Benchmarking Software Project): In March 2022, the Colorado Energy Office awarded the City of Aspen a one-time utility grant for utility benchmarking software for \$150,000.	\$150,000	
The grant is to be used to meet the energy data disclosure requirements under the State's "Energy Performance for Buildings" Statute (HB21-1286) and to meet the utility data sharing needs for the City of Aspen's Building IQ program. The grant funding will be used to procure a new software that streamlines and automates the aggregated utility data sharing process between Aspen Utilities and property owners. The new software will result in less staff time, quality data sharing, and a better experience for property owners. The estimated project start date for software procurement and onboarding would be June 2022 with an estimated end date of June 2023. (Environmental Health)		
PM2.5 Air Quality Sensor Network: The City is expanding its ability to track air quality at the neighborhood level with the purchase of a new Air Quality Sensor. Funding for this project is provided from Air Quality Impact Fees collected by the City. (Environmental Health)	\$64,540	
Grant - 51440 Downtown Core Pedestrian Safety: The \$50,000 in TDM Grant from CDOT will be utilized to provide transportation mitigation during the "Living Lab" during summer 2022. Mitigation includes extended Downtowner services, Galena Shuttle service, and additional bike share within the lab area. (Engineering)	\$50,000	
Charge Ahead Grant: The Colorado Energy Office awarded the City of Aspen a project grant to fund 80% of the cost to purchase a new electric vehicle (EV) charging station to replace the broken EV charging station located in the Rio Grande Parking Garage. The Charge Ahead grant secured \$31,250 to fund the costs of the EV charging station replacement. The grant does not require matching funds and is reimbursement grant. The Climate Action Office will utilize the grant funding and the remaining fund in project 51382 EV Charging Stations to purchase and install a new Level 3 DCFC fast-charging EV station for the Rio Grande Parking Garage. The Level 3 charging station will be able to charge an empty EV battery at a rate of in 3 – 20 miles per minute and offer a reliable and fast charging service for EV drivers in support of the City Council approved EV Public Charging Infrastructure Masterplan. As supply chain issues have impacted lead-times, the charging station will need to be purchased in May 2022 in order to meet the extended grant and project deadline of October 2022. (Environmental Health)	\$31,250	
Paepcke Transit Hub: Council authorized contracts for work to begin on the Paepcke Transit Hub. As part of significant cost increases, various adjustments were authorized, including transfers from the Transpiration (\$685k), Water (\$77k), and Electric Funds (\$103k), deferrals of capital projects, and an appropriations increase paid for from the AMP Fund balance. Total future project costs were in excess of \$4.4M. Work is scheduled to begin in June 2022. (Engineering)	\$866,210	
Supplemental 2022 Transit Service as Construction Mitigation: At the February 15, 2022 work session, City Council approved additional transit services as mitigation for summer construction projects. The project 51257 CDOT Joint Project on Concrete Roundabout Design and Construction that will be constructed during the 2022 year could require additional funding to allow bus services to maintain service times and limit the impact on the public. Funds transferred from the 141 Transportation Fund will be utilized to maintain on-time performance of Aspen Shuttle routes and/or backup services between the Brush Creek Park & Ride and Aspen as deemed necessary. (Engineering)	\$250,000	
Transfer for Furniture, Fixtures & Equipment: Departments made purchases to address many needs for FF&E after the move into the new City Hall building. This transfer is being funded from departmental savings for affected departments. (Asset)	\$136,480	



2022 SPRING SUPPLEMENTAL REVENUE DETAIL

Department/Description	New Revenue	Transfer In
Transfer from General Fund Police Departmental Savings to Fleet (Project 51409 Fleet - 2021): Per Resolution 50 (2022) on April 12, 2022, the Police Department is transferring \$18,800 from their 2022 departmental savings allocation for increased costs to make-ready 5 Teslas. The Police Departmental Savings allocation has already been adjusted down to account for this, and the appropriations increased on the Capital Carryforwards exhibit. (Streets)	\$18,800	
000 - Asset Management Fund Total:	\$295,790	\$1,271,490
Transfer to Red Brick (General Fund): Proposition 2A passed in November 2021 allowed funds collected for the Wheeler RETT to be used to fund, in part, the Red Brick Center for the Arts. This transfer is to cover costs for the Red Brick Center for the Arts in excess of other revenues collected for rent and programmatic activities. This amount is inclusive of a supplemental request for an Arts Programming Coordinator found in Exhibit B. (Red Brick)	\$250,000	
Transfer of Central Savings: Transfer from departments as part of their contribution to the Central Savings program administered by the City Manager. (City Manager)	\$56,480	
Reduce Transfer to Red Brick From Arts Grants: The Red Brick was budgeted to receive a \$30,000 transfer from the Wheeler Fund from their arts grants appropriations. That transfer is being removed, and the funding reapplied to the Wheeler's arts grants pool. (Red Brick)	(\$30,000)	
001 - General Fund Total:	\$0	\$276,480
State Grant - 51140 Water Rights - Transfer Mechanisms: This project is scheduled to be completed in 2022 and is on the capital carry forward exhibit E.	\$198,360	
The following funding was awarded and accepted by the City of Aspen in March of 2020:		
The City of Aspen has received a \$183,356.00 grant from the Colorado Water Conservation Board (CWCB) for the evaluation of water-sharing projects to help increase the reliability of the City of Aspen's municipal water supply, increase environmental flows, and promote agricultural viability. Additionally Western Resource Advocates is contributing \$15,000 and the City of Aspen is also contributing \$15,000 of matching funds.		
Federal Grant - 51130 WATER Aspen Intelligent Metering (AIM) - Network - 2020: The Bureau of Reclamation grant will be used to implement the water portion of AIM and meter replacement projects. Funds were anticipated in 2021 but will now be received in 2022.	\$296,400	
421 - Water Utility Fund Total:	\$494,760	\$0
Golf Retail Inventory: Anticipated corresponding increase in revenue from sale of inventory requested in Exhibit B.	\$100,000	
471 - Golf Fund Total:	\$100,000	\$0
State Grant - 51435 Roaring Fork Broadband: Matching grant of \$221,500 from CDOLA to recover 50% of project costs related to implementation of the Roaring Fork Broadband project.	\$221,500	
510 - Information Technology Fund Total:	\$221,500	\$0
Total Revenue / Transfers In:	\$1,112,050	\$1,547,970



2022 SPRING SUPPLEMENTAL NEW REQUESTS

Department/Description	FTE	Operating (On-Going)	Operating (One-Time)
Grants Consultant			22,000
114 - Manager's Office Subtotal:	-	\$0	\$22,000
Short-Term Rental Compliance Program Planner (I - III)	1.00	150,000 109,370	25,000 5,600
122 - Planning Subtotal:	1.00	\$259,370	\$30,600
July 4th Event Funding		37,000	
532 - Events Subtotal:	-	\$37,000	\$0
Day Camp Stabilization Grant			13,370
Facilities Maintenance Mechanic	0.55	29,480	
Maintenance Technician (Termed) (FTE Authorization Only)	1.00		
Recreation Specialist (FTE Authorization Only)	2.00		
542 - Recreation Subtotal:	3.55	\$29,480	13,370
Facilities Maintenance Mechanic	0.10	5,360	
Arts Programming Coordinator	1.00	44,100	2,600
552 - Red Brick Arts Center Subtotal:	1.10	\$49,460	2,600
001 - General Fund Total:	5.65	375,310	68,570
Facilities Maintenance Mechanic	0.25	13,400	
100 - Parks and Open Space Fund Total:	0.25	\$13,400	\$0
CMC Infant Care Room Startup		250,000	
152 - Kids First Fund Total:	-	\$250,000	\$0
Facilities Maintenance Mechanic	0.10	5,360	
Golf Retail Inventory			70,000
471 - Golf Course Fund Total:	0.10	\$5,360	\$70,000
Total New Requests - Operating / Capital:	6.00	\$644,070	\$138,570

001 General Fund - 114 Strategy & Innovation – Grants Consultant for After Action Review (One-Time)

Description of The Current Status / Problem / Opportunity (The Why):

The City of Aspen grants program has completed its first phase of implemented best practice improvements for this current grant cycle. A consultant was hired to garner community and internal stakeholder feedback to develop then nine recommendations, with most changes underway. The consultant's recommendations were presented to Council and with Council support, the majority were initiated.

The Strategy and Innovation Office (SIO) is requesting to re-engage with a consultant to complete an **after-action review** (AAR) with the community and internal stakeholders for feedback on the newly implemented revisions.

Additionally, the SIO Office has uncovered more improvements that may need to be made in Phase II. Phase II would take place after the AAR which would be:

1. Improve upon current changes that are in effect with the knowledge received from the AAR.
2. Add additional enhancements noted by staff based upon insights gathered during implementation of the most recent grant cycle.
3. Add in the few remaining changes recommended by Point B(e) from the previous report. This includes multi-year grant awards, as an example.

In summary, the City of Aspen seeks to complete an After-Action Review (AAR) that assesses the changes made to its grants program and gather feedback to inform desired changes for potential future enhancements for the overall grants program.

Description of The Proposed Solution (The What):

This is a one-time request to engage a consultant to evaluate the grant changes and redesign the next phase that incorporates new input from key stakeholders, lessons the internal staff have learned along the way for further improvements, and the remaining additions from consultant's original report and recommendations.

Staff list of changes that may further advance the grants program that were developed during oversight of the grants program include but are not limited to:

- In-kind grants recommended structure related to best practices
- Financial accounting for in-kind grants
- Community input on eligibility—who should be able to apply? 501c3s only? All non-profits? Or anyone offering community benefit
- How to reward applicants' diversity, equity and inclusivity measures without creating a burdensome and confusing review criteria matrix

- How to best collect impact and outcome data from applicants to track how funds supported the community
- Input on creating different tiers of grants that have different requirements for eligibility. For example, an award of \$5,000 would have very different expectations than \$100,000 grants for organizational finances and reporting capabilities.

This above is the start of the feedback expected to be received. Furthermore, feedback along with recommendations and a project timeline for implementation of the changes is requested from a consultant.

Impacts If Not Approved / Alternatives:

An objective, third party is preferred to complete the after-action review to promote objective and candid community and internal stakeholder feedback. However, City staff would be able to complete a less extensive after-action review which may entail a stakeholder survey instead of an expansive process. Moreover, staff time constraints may not allow for research on best practices, and the development of a comprehensive implementation plan and timeline with the new enhancements.

The concern is how to collaboratively, thoroughly, and thoughtfully incorporate new changes to be made based on staff assessment of the current process to include recent recommendations, along with further garnering input from stakeholders on additional revisions and/or pros/cons on the current enhancements.

Financial Impact:

New expenditure authority requested – \$22,000 (one-time)



2022 Spring Supplemental Goods & Services Request

001 General Fund - 122 Planning – Short Term Rental Compliance Program (Ongoing)

Description of The Current Status / Problem / Opportunity (The Why):

City Council placed a moratorium on new short term rental licensing through ordinance 26-21. This moratorium is expected to be removed in September 2022. In preparation for new land use code amendments with stricter regulations, staff is seeking appropriations for development of the revised licensing and enforcement program.

Description of The Proposed Solution (The What):

At this time, portions of the program could be contracted out or could be administered in-house with additional staffing. The appropriations here anticipate costs similar to an additional code enforcement officer position, software modifications, education efforts, and enforcement efforts.

Financial Impact:

New expenditure authority of \$25,000 (one-time) and \$150,000 (on-going) is requested.

001 General Fund - 122 Planning – Planner (1.0 FTE) Permanent

Why Is This Position or Payroll Adjustment Needed:

Ordinance 27 (2021) and Ordinance 6 (2022) instituted a residential development moratorium and required ComDev staff to undertake significant research, community engagement, and code amendments. This process requires increased Planning staff capacity to implement. The resulting new policies and regulations will require additional capacity to manage after Council adoption. The department's expanded regulatory and programmatical obligations from the moratorium work will require increase staff capacity.

The obligations created by ComDev's expanded regulations and scope of work will likely increase our legal obligations for Land Use Code enforcement. This position will not alter reporting or organizational structures. Council was informed via a staff memo and discussion on 2/1/22 about the possible need for an FTE to respond to the moratorium mandates. Council provided verbal consent to ComDev financial, and personnel needs at that time.

What Are the Impacts If Not Approved:

If the FTE is not approved, Planning and Operations staff will have to assess existing services, identify potential areas for reduced services, and slow permitting and customer service response times to account for increased time obligations. Existing Planning and Zoning staff will be required to administer more regulations than their current scope. This will require additional customer contacts, increased review times, more complex board hearings, more complex land use approval documents, increased requirements for staff coordination and training, and longer wait times for planning and zoning processes.

Outsourcing or termed FTEs for Planning positions are not a feasible approach, as they do not add capacity or value. Further, the cost to training a non-permanent FTE would be lost time and capacity at the expense of existing staff and customer service expectations.

Financial Impact:

Total new expenditure authority requested – \$109,370 (on-going) and \$5,600 (one-time)

001 General Fund - 532 Events – 4th of July Event Funding (Ongoing)

Description of The Current Status / Problem / Opportunity (The Why):

In early 2021, Council directed staff to engage the community and take a closer look at the July 4th celebration. On November 15th, staff and the committee returned to Council to present those findings. Listed are the common themes to arise from the month's long community outreach and discussions: Parade, Community, Patriotism, Old Fashioned, and Fun. The parade historically utilized Main Street for staging and the first portion of the parade route. In 2021, due to the planning timeline and COVID restrictions, staff created a celebration with a blocks long parade in the core that the Grand Marshal and the Kids on Bikes participated in. There were also exhibits that were stationary and the core streets closed for the public to enjoy. Council directed staff to create an event and a celebration that encompassed the findings of the community outreach.

Description of The Proposed Solution (The What):

This on-going funding request would fund the following continuation and additions to the July 4th celebration.

- Evening Entertainment
- Marketing
- Performance Stage
- Additional staff and security
- Additional compost and recycle stations and personnel

July 4th will look similar and different. In the tradition of July 4th, the day will kick off with the Buddy Run and move right into a parade that looks more traditional, patriotic and old fashioned than last year's. The parade will have more structure, and parameters than in years past that entrants must meet and adhere to.

Staff is considering keeping certain streets in the core closed after the parade to allow pedestrian movement throughout the core. There will be a kid-centric section for interactive fun, hopefully including animals again. The performance stage will be activated with music, dancing and entertainment. Staff will partner with local non-profits to enhance the day with new and engaging activities that allow the community to come to town and stay. The evening will see a family friendly light show in the core preceded by music and fun.

Impacts If Not Approved / Alternatives:

If this funding request is not approved, the evening entertainment components and marketing will be minimal. Lack of funding will also impact staff's ability to provide adequate composting and recycling stations throughout the day, along with a central stage, security and other support staff.

Financial Impact:

The total budget for this program is \$80,000 (on-going). There is an unobligated balance of \$43,000 in the Mayor & Council budget that we are requesting to use, as well as an appropriation increase of \$37,000 (one-time).

001 General Fund - 542 Recreation – Day Camp Stainability Grant (One-Time)

Description of The Current Status / Problem / Opportunity (The Why):

City of Aspen Day Camp program was awarded a Child Care Stabilization Grant from the State of Colorado for 2022 for \$120,357. The grant is dedicated to go directly to participants through our established scholarship program. We are seeking authority to put \$13,370 into materials and supplies for the 2022 budget year to directly offset the expenses of the program. The rest of the grants will be placed in the dedicated scholarships line item.

Description of The Proposed Solution (The What):

The Colorado Department of Human Services, Office of Early Childhood is investing federal stimulus funds to support childcare programs that were open for operations through out the COVID pandemic. These funds are to offset the existing operational expenses. Aspen City Day Camp was awarded \$13,370.

Impacts If Not Approved / Alternatives:

If not approved, we would need to give money back to state and request to not participate.

Financial Impact:

Total new expenditure appropriations request of \$13,370 is 100% offset by funding awarded to the Aspen City Day Camp by Colorado Department of Human Services.

001 General Fund - 542 Recreation – Maintenance Technician I (1.0 FTE) Term

Why Is This Position or Payroll Adjustment Needed:

Recreation is seeking authority for a termed maintenance technician (janitorial) full-time employee to help clean the facility during high-use recreation programs/ events. This position would supplement the business services part-time cleaning team. The department is recruiting fewer part-time staff to support critical cleaning operations in facilities. Multiple departments throughout the City have met to discuss cleaning options to keep up cleaning services and to increase them as demand picks up.

What Are the Impacts If Not Approved:

The risk of not having this requested full-time position to provide cleaning service levels may result in reduced cleanliness of the facilities. The department has looked at contracted service which dramatically increases the expenses to clean facilities versus having a full-time staff member provide the services. With a City position, there will be more consistency and less turnover than having a contractor providing services that are not up to customer expectations.

Financial Impact:

Total new expenditure appropriations request - \$0. This request is for authorization of a termed FTE only.

001 General Fund - 542 Recreation – Recreation Specialist (2.0 FTE) Permanent

Why Is This Position or Payroll Adjustment Needed:

In the first quarter of 2021, Recreation was approved for two termed full-time recreation specialists to support front-line operations. The department is seeking authority to make these two positions permanent. Recreation is dependent on seasonal and part-time staff to operate facilities and programs. Recreation has not been able to keep up with basic service levels with the current seasonal and part-time staff model and we are trying to shift to more full-time staff to operate programs and facilities.

Over the past nine months, we have had to close and reduce facilities hours due to seasonal staff shortages. The department has had to cancel multiple programs due to these continued seasonal staff shortages.

What Are the Impacts If Not Approved:

The risk of not having these requested full-time staff to provide basic service levels will be continued reduction in facility hours and reduced programming long term. These full-time positions are essential to the operation. The ARC normally operates 96 hours per week, but a lack of front-line staff is causing major facility closures and reduced hours. These requested full-time staff help support full operational hours at the ARC and Red Brick facilities.

Financial Impact:

Total new expenditure appropriations requested - \$0. No additional budget for these two positions is requested as existing budget authority will be used to fund these positions permanently. This request is for authorization of two permanent FTEs only.

001 General Fund - 552 Red Brick Center – Arts Programming Coordinator (1.0 FTE) Permanent

Why Is This Position or Payroll Adjustment Needed:

Purpose

An Arts Programming Coordinator would allow for the Red Brick Center for the Arts to expand its programming in response to the current high demand, further its reach and service to the community, and allow for the development of new arts and cultural initiatives and partnerships with the City of Aspen. These efforts will generate revenue offsetting the cost of the fulltime position and congruently expand the engagement and service to our community through the visual arts.

Introduction

The Red Brick Center for the Arts offers a range of community programming and opportunities through its adult and youth arts education, exhibitions, events, and community partner collaborations. The current programming is successful, receiving high registration numbers, positive feedback, and an increase in collaborative opportunities with other local and regional organizations. As captured in the 2019 City of Aspen Citizen Survey, most residents feel arts and culture are important to the Aspen community, with nearly half of the respondents rating arts and culture extremely important to the community. Additionally reported in the survey, residents frequently take advantage of City cultural resources with more than 65% of the respondents indicating they had visited the Red Brick Building and nearly 90% indicating they had visited the Wheeler Opera House. Through its programming, the Red Brick offers locals and visitors chances to experience and engage with the visual arts. Along with the desire for the arts there is great demand for Red Brick programming. The youth classes immediately sell out and adult classes have consistent high to sold out registration numbers. Additionally, afterschool art classes and summer camps serve as both arts education and childcare for working families, an essential need for Aspen. Reported in the 2019 Citizen Survey, 8 out of 10 Aspen residents are interested in additional arts programs.

Artist Dustin Yellin spoke at the 2021 Aspen Ideas Festival and said communities like Aspen that foster creative thinking could pave the way forward through the crises and challenges of our times. Art is not just an object or performance but is a space for different ideas, different people, different backgrounds to gather and, as reported in the Times, Yellin states, “a place where different minds are placed together and left to collide and spark off of each other.” In 2019, the Red Brick hosted an exhibition on mental health and focused on the topic of resilience. A collection of pieces was created in partnership with the Aspen Hope Center. This is just one example of how the Red Brick can further its community partnerships with a range of organizations and incorporate the arts into community issues to open new paths of awareness and dialogue.

The cost of the position will be offset by increased revenue through the addition of youth and adult arts education and gallery programming. Within the first year, a 25% to 40% increase in programming and gallery revenues could likely be achieved. After the first year, additional revenues increase will be evaluated. Currently, the arts programming responsibilities are performed by the Executive Director. An Arts Programming Coordinator would allow for the Executive Director to focus on new financial revenues such as grant funding for additional programming and facility needs. Furthermore, as a department within the City of Aspen organization, the Red Brick has been put in the position to address arts related inquires and new initiatives. Examples of a few such efforts are the Arts and Culture

Economic Impact Study, artwork placement for the new City Hall, and a liaison with the Aspen Chamber for the arts sector during the onset of the COVID pandemic. An Arts Programming Coordinator would alleviate the day-to-day programmatic responsibilities of the director, allowing for a deeper engagement of the Red Brick's role within the City of Aspen organization and its offerings to the community.

This request includes a deeper dive into each program outlining the needs and opportunities for growth and the roles and responsibilities the new position would handle. This is the first time this position has been proposed and would report to the Director of the Red Brick Center for the Arts. This position would not require a change in reporting structure and does not have any legal or public health and safety mandates.

Arts Education Programming

Registration numbers for the youth and adult education classes are consistently high and continuously increasing. Youth summer camps for 2021 were full within a week of registration opening. The Red Brick is equipped with a classroom and even boasts a kiln allowing for ceramic offerings, atypical to most community art centers. Since the City began directly managing the arts programming, staff has formed and nurtured relationships with numerous local art educators. These teachers are excellent instructors and eager to offer more classes to our youth and adults alike.

Affordable afterschool activities and summer camps are a critical need in our community, especially for working families. Red Brick Arts youth camps and classes are always full with a running waitlist. This summer, staff developed and piloted camps for middle school age students and teenagers for the first time. Students and parents have responded enthusiastically, and the STEM focus is resonating with the age group. With the current staffing structure, the Director often has meetings that are not in the facility as the camps are running and must rely on the art educators to manage classes independently. An Arts Programming Coordinator would be available to teach, and substitute teach classes as needed; therefore, decreasing expenses, increasing offerings of the programming as well as the safety of the students by assuring that Red Brick staff is always present.

In 2019, Red Brick staff created a financial need-based scholarship fund for donations from businesses such as Alpine Bank and The Elks Lodge. Working with the Buddy Program and Aspen Family Connections, the Red Brick then distributes the funding to students in need of support. Although arts education is critical for developing minds, bolstering creativity and social-emotional skills, it is often cut from school budgets and curriculums. An Arts Programming Coordinator would allow for the Red Brick to continue its focus on the needs of youth arts education and expand its reach within the community. Prior to COVID, the Red Brick offered adults a monthly watercolor class as well as a weekly painting and drawing class during the high seasons. There is enthusiasm from our regular patrons for relaunching these classes in July. The Red Brick is the only organization in Aspen offering adult art classes to individuals of all skill levels and for private groups. Adult classes generate net positive revenue while maintaining a reasonable price point to the participants. The addition of an Arts Programming Coordinator would help allow the Red Brick to expand its adult offerings while also increasing revenue.

Arts Programming Coordinator position would:

- Increase youth arts education classes and camps, an essential need in the community
- Develop youth arts classes for other age groups such as middle school students, teens and pre-K
- Increase adult classes and workshops, identified in the Citizen Survey as a desire for the Red Brick programming

- Increase revenue through new youth and adult classes
- Teach classes and therefore reduce expenses for some new classes
- Substitute teach as needed and be support for Art Educators
- Expand Red Brick Arts' youth scholarship fund and distribution

Gallery and Exhibition Programming

The gallery programming is important to the Red Brick mission by fostering opportunities for local and regional working artists. An Arts Programming Coordinator would expand gallery offerings such as artists lectures, artist's networking opportunities and community events. These efforts are not only important for the careers of working artists but also provide the community and visitors the chance to engage with the art and artists on a more intimate and personal level. Additionally, the Red Brick has been asked to oversee the art placement for the new City Hall. This position would allow for a deeper engagement with the Red Brick's role within the City organization.

Arts Programming Coordinator position would:

- Expand opportunities for local and regional artists such as exhibitions, art sales, artists lectures and networking
- Create events and opportunities for the community to engage with the arts
- Increase revenue through art sales and paid events

Community Partnerships

Community partnerships is an exciting focus for the Red Brick and an area for impactful community service. The Red Brick has collaborated with other organizations across all of its programming. Examples of collaborations include: an artwork installation with the Aspen Hope Center about the use of art with mental health therapy; a youth art camp with Aspen Film, Aspen Historical Society and Colorado Film School; a marketing campaign promoting the arts sector during the winter of 2019 with Carbondale Arts, Art Base, Anderson Ranch and others; a film series with the Wheeler promoting local arts nonprofits; an art installation of student artworks with local art teachers; and a Little Free Library with Country Day School. Art allows individuals to practice creative thinking, learning, empathy, and expression and plays a crucial role in a community by connecting people across diverse backgrounds. An Arts Programming Coordinator would allow the Red Brick to seek new ways that it can further serve the community and expand its coordinated offerings with existing and new community partners.

Arts Programming Coordinator position would:

- Strengthen community partnerships through collaborative programming
- Use the arts to serve unique groups in our community, such as art therapy classes to foster mental health
- Use the arts to promote positive dialogue around cultural topics

Position Summary: Responsible for organizing, administrating, and overseeing the various arts programming and related marketing efforts at the Red Brick such as youth and adult art classes, exhibitions, events, and community partnerships. This position performs a variety of tasks that involve customer service, oversight of the maintenance of the program spaces such as the art classroom and gallery, and duties necessary for the daily operations of the Red Brick Center for the Arts, consistent with the organization's values and mission statement.

What Are the Impacts If Not Approved:

Approving the new position creates opportunity; opportunity for youth programming, adult arts education, working artists, and strengthening community partnerships. In addition, it creates opportunity for additional programmatic revenue and to seek new revenue sources such as grants. These roles and responsibilities are most effectively performed by an employee who is part of the City organization and Red Brick staff versus outsourcing. As staff, the employee can build relationships with local and visiting patrons, art educators, schools, organizations, and artists. If this position is not approved, the Red Brick will be limited to offering all its various art programming at its current level. The Red Brick is uniquely poised to offer the community, and visitors alike, expanded ways to connect with each other and learn through the arts.

Financial Impact:

Total new expenditure authority requested - \$44,100 (on-going) and \$2600 (one-time). Funding for this position is fully offset by a transfer from the 120 Arts and Culture Fund.

The cost of the position will be offset by increased revenue through the addition of youth and adult arts education and gallery programming. Within the first year, a 25% to 40% increase in programming and gallery revenues could likely be achieved. After the first year, additional revenues increase will be evaluated.

100 Parks & Open Space Fund – Facilities Maintenance Mechanic (1.0 FTE) Permanent

Why Is This Position or Payroll Adjustment Needed:

The Facilities team is comprised of 6 FTEs that have a collective responsibility for comprehensive facilities management for the Aspen Recreation Center, Aspen Ice Garden, Red Brick Center for the Arts, Red Brick Recreation Center, Aspen Golf Clubhouse, and Parks Department Campus buildings. The complete facility maintenance and management needs of these facilities are not being fully met on an annual basis with important maintenance and management actions being deferred due to volume of workload. In 2021 the Facilities team staff logged 3,188 work orders between the 6 facilities with 1,131 of those 2021 work orders being deferred due to staff availability. Through mid-February of 2022, the Facilities staff have logged 300 work orders between the facilities with 96 of those 2022 work orders being deferred currently due to staff availability.

The proposed Facilities Maintenance Mechanic roles and responsibilities will include all of the Essential Job Functions of the position. Ample work exists for a new FTE Facilities Maintenance Mechanic. Added overtime for existing staff on the Facilities team is not a sustainable solution for the scale of facility needs. Current staff on the Facilities team carry high balances of PTO and credit/comp hours while working to address facility maintenance needs and special projects needs in a prioritized manner.

Complex systems that are in place at facilities like the ARC and Ice Garden require a great deal of specialized knowledge and training to properly maintain and manage. Systems that support the swimming pools and ice arenas must be properly maintained to avoid major public health and safety problems at those facilities. Required completion of tasks by the Facilities team to maintain public health and safety with facility equipment and systems does currently trigger deferral of other important facility maintenance and management needs.

What Are the Impacts If Not Approved:

Risk to the Parks, Recreation, Arts and Golf Departments include a compromised ability to provide high-level customer service that fully functional facilities require. Quality service cannot occur without quality support. The requested FTE will allow the staff team responsible for Parks, Recreation, Arts and Golf facility maintenance to be commensurate with the maintenance and equipment management needs of those facilities.

If the FTE position is not approved, trade-offs will include negative impact to staff morale due to an ever-increasing quantity of required maintenance and management tasks. Systems and equipment will fail or require significant repair in a greater frequency, increasing annual and capital costs to the City. Some existing staff could choose to give up and leave the City due to a perceived indifference to maintenance and equipment needs of City facilities, which would further compromise the City's overall ability to properly care for capital investments made with public funding for public use.

Measurable impacts if not approved will include lengthened response and repair/maintenance times for all of the Parks, Recreation, Arts and Golf facilities that the Facilities Team is responsible for. The

amount of deferred maintenance tasks at all facilities will increase, negatively impacting the overall operation and customer experience at the facilities.

Some facilities maintenance and mechanical needs could potentially be outsourced, however at greater cost to the City than an added FTE to the Facilities Team. The breadth of knowledge relative to facilities systems that the current Facilities Team possesses in tandem with in-house equipment resources benefit the City greatly. The requested FTE will allow the Facilities Team to provide necessary services to the City commensurate with facility needs that ultimately save the City significant costs and down time from compromised systems and equipment.

Financial Impact:

Total new expenditure authority - \$107,200 (on-going). This supplemental will fund six months of salary and benefits for \$53,600.

152 Kids First Fund – Funding to secure CMC Infant Care Provider (Ongoing)

Description of The Current Status / Problem / Opportunity (The Why):

Kids First has been unable to find a childcare provider willing to operate the new Infant Care facility at CMC. There is a critical shortage of childcare providers in the Roaring Fork Valley. There are more than 400 children on waitlists in the area. Recently the City Council approved an agreement with CMC to build out an Infant Care facility at CMC. Multiple attempts to find a provider have been unsuccessful.

This item was most recently presented to City Council on February 28 as part of a comprehensive Kids First update to City Council

Description of The Proposed Solution (The What):

One ray of hope came from a couple of Director-certified childcare teachers who were interested in the concept of running a childcare center yet were wary of the costs and risks of opening a new business.

The Kids First Executive Director is working to create a model where the City could contract with a new Director to run the CMC Infant Care center and identify an experienced community member(s) who could provide mentorship on starting up a new business or nonprofit. The funds will be primarily utilized to contract with someone willing to run the Infant Care Center. Kids First may need to fund Furniture, Fixtures and Equipment, but ownership of any FF&E provided would be retained by Kids First.

Alternatives considered included an incubator model, where a Director and her/his/their staff would become employees of the City; however, there are a number of reasons why this “Venture Capital” model is preferred over a “business incubator” model.

The final structure of this model will depend on Kids First’s negotiations with the Infant Care Provider. It is expected that not all of the funding needed in year one would be needed in subsequent years and that, eventually, the Infant Care Provider’s business could stand on its own or operate with a modest subsidy.

Impacts If Not Approved / Alternatives:

Option 1: Continue to search for a current childcare provider with whom we can contract.

Option 2: Revisit the incubator model/

Option 3: Do not open the new Infant Care Center

Financial Impact:

Total new expenditure appropriation request - \$250,000.

It is expected that some of these costs can be offset by revenue from Infant Care, however because of State of Colorado limitations on the number of infants that can be served, it is not expected to be a large revenue stream.

471 Golf Course Fund— Golf Shop Retail Inventory (Ongoing)

Status / Problem / Opportunity (The Why):

This request is for additional budget authority for retail inventory due to increased inventory costs and projections for increased demand. The current appropriation is insufficient to cover the purchase of goods for sales volume expected in 2022. Additional business has led to increased sales of soft goods, clothing, golf balls, memorabilia, hats, and jackets. The Golf Department expects this additional budget authority to be more than recuperated from the sales.

Description of Proposed Solution (The What):

Golf team recommends an additional \$70,000 in retail budget to cover anticipated increased sales. The amount of \$70,000 in retail budget will provide for the added retail needed to carry through the end of season. We estimate that 30% of this authority is increased cost of goods sold and 70% of the funding is for increased amount of inventory.

Impacts If Not Approved

If not approved, retail inventory will run out in early August. Quality golf shop operation requires anticipation of inventory turnover, cost of goods, and supply and demand.

Financial Impact:

Total new expenditure authority requested - \$70,000 (one-time)

Having additional inventory to sell will lead to additional revenue of approximately \$100,000.



2022 DEPARTMENTAL SAVINGS

Fund/Department	Central Savings	Total Departmental Savings
<i>City Clerk (113)</i>	\$1,830	\$68,000
<i>City Manager (114)</i>	\$1,110	\$77,650
<i>Human Resources (115)</i>	\$2,040	\$98,200
<i>City Attorney (116)</i>	\$300	\$46,140
<i>Finance (117)</i>	\$1,710	\$132,400
<i>Asset Management (119)</i>	\$4,470	\$124,400
<i>Planning (122)</i>	\$40	\$33,950
<i>Building (123)</i>	\$4,770	\$150,000
<i>Police (221)</i>	\$5,920	\$114,600
<i>Streets (321)</i>	\$4,890	\$150,000
<i>Conservation, Efficiency, Renewables (325)</i>	\$1,150	\$56,800
<i>Engineering (327)</i>	\$1,700	\$70,380
<i>Environmental Health (431)</i>	\$4,210	\$116,600
<i>Special Events (532)</i>	\$3,060	\$97,700
<i>Recreation / ARC / AIG (Based on Subsidy) - 542</i>	\$8,510	\$150,000
<i>Red Brick Center for the Arts (552)</i>	\$940	\$62,700
<i>Parks and Open Space (572)</i>	\$1,870	\$29,700
001 - General Fund	\$48,520	\$1,579,220
100 - Parks and Open Space Fund	\$4,380	\$109,800
120 - Wheeler Opera House Fund	\$27,410	\$150,000
141 - Transportation Fund	\$4,170	\$150,000
152 - Kids First Fund	\$1,450	\$61,900
160 - Stormwater Fund	\$1,960	\$83,300
421 - Water Utility Fund	\$7,020	\$150,000
431 - Electric Utility Fund	\$6,170	\$150,000
451 - Parking Fund	\$3,660	\$137,100
510 - Information Technology Fund	\$260	\$105,000
New Savings Generated	\$105,000	\$842,280
Savings from Prior Years	\$345,000	\$1,834,040
Total Savings to Be Appropriated:	\$450,000	\$2,676,320
Total Central Savings and Departmental Savings:		\$3,126,320

NOTE: For 2022, the City Manager is proposing a modified savings retention program, limiting the allowable amount of savings that can be appropriated for central and departmental savings, and infusing a greater amount of funds back into coffers for future use. For this year, the City Manager is proposing the following thresholds:

- 40% of savings are included within a department's savings account, with an aggregate maximum of \$150,000 or an amount equivalent to 15% of the department's operating budget, whichever is less;
- 5% of savings are allocated to a Central Savings account, with an aggregate maximum of \$450,000;
- 55% of savings plus any savings above the maximums noted below are returned to fund balance.

The purpose of allowing carryforward savings is to provide an additional incentive for frugality by operating departments. Unlike traditional governments, which have a "use it or lose it" approach to annual operating budgets, Aspen's policy encourages departments to create savings in their annual operating budgets.

Carryforward Savings represent a portion of the previous year's operating budget savings from individual Departments or Funds. Departments and Funds are allocated these amounts as a reward for finding efficiencies in their operations that meet their operating goals while spending less than their appropriations. Prior year savings that are not expended are maintained in full and appropriated every year unless directed otherwise by the City Manager. These appropriations can be spent on items related to the Department's or Fund's mission but may not be used for ongoing expenditures. If a particular expenditure was denied as part of the budget process, departmental savings may not be used for this purpose without City Manager approval. Expenditures of \$10,000 or more must be approved by the City Manager.

*City of Aspen financial policies.



2022 OPERATIONAL CARRY FORWARDS

Department/Description	Amount
Certificate in Public Management Program: Funding for the CPM Funding needs to be rolled forward to pay for the remainder of the initial cohort's expenses.	\$16,000
	114 - City Manager's Office Subtotal: \$16,000
Historic Preservation Benefits Outreach Project (Carry Forward): When City Council identified amendments and reductions to historic preservation benefits as a priority in 2018, staff requested funds for anticipated public outreach. Although outreach, such as an online survey, was completed, staff did the work in-house and the Council funding was not used. Adoption of the requested amendments took until summer 2019 to complete.	\$10,660
Council approved rollover of the unused funds into 2020 to allow staff to use the money to promote remaining benefits. In 2020, staff contracted with an architectural conservator to spend \$24,999 to complete technical analysis and recommendations on the deterioration issues affecting ten historic downtown structures, which are constructed of masonry that has been repeatedly painted over the last few decades. Paint has the potential to destroy the integrity of the masonry over time. A related issue is the preservation of original cast iron storefronts on several Victorian-era commercial structures. These studies were completed in 2021 and distributed to affected property owners and HPC for further discussion.	
Funds were carried forward to 2021 and were used to create public education tools about Aspen's designated properties. These public-facing projects are in response to Council feedback and direction over the previous three years regarding public perception of the HP program. This request will carry forward the remaining funds to conclude the project.	
Affordable Housing Code Amendment (Carry Forward): In the 2021 Spring Supplemental, Council approved \$75,000 for work related to the coordination of the Land Use Code and Affordable Housing Goals. The funds were to procure contractor support to perform technical analysis of complex code sections and the intersection with Aspen's unique development context in order to identify opportunities within the Zone District and GMQS chapters of the LUC in forwarding AH goals. We have a contract in place and work is underway. This request will carry forward the funds needed to complete the project.	\$63,040
Document Scanning (Carry Forward): In the 2021 Spring Supplemental, Council approved funds to scan about 27 bankers boxes of the Planners' land use case files, which must be scanned and uploaded into the City's records management system, and an additional 24 bankers boxes and 150 linear feet of historical files and reference materials for both Planning and Building. The contract was awarded at the end of last year and the work is in progress. This request carries forward the funds for this project.	\$50,000
Updating the City's Outdoor Lighting Regulations (Carry Forward): Aspen's outdoor lighting regulations were last overhauled in 1999, with some minor amendments in 2003. Although the lighting code adequately served its purpose for many years, it has become obvious that changes in lighting technology (particularly LED lighting) have made the regulations an ineffective regulatory tool. In 2019, City Council approved \$50,000 in supplemental funds to the 2020 budget for this project. However, staff capacity prohibited the Department from pursuing this work in 2020 and 2021. At its November 3, 2021 meeting, Council approved Resolution #101, Series of 2021 to enter into a contract for \$93,078 with Clanton & Associates to perform the work. This request will carry forward the funding for this contract.	\$90,000



2022 OPERATIONAL CARRY FORWARDS

Department/Description	Amount
Electronic Permitting System (Carry Forward): Council previously approved these funds in conjunction with the implementation of the City's permits management system. The system is built on the Classic Salesforce platform, which is being updated to the newer Lighting Salesforce platform. These funds will be used to train staff on the upgrade to the new platform, which will take place this year, and to train customers on the system's new functionality.	\$19,950
Lift 1A Planning Project (Carry Forward): As the City is a stakeholder in the Lift 1A Corridor project, we are required to incur certain expenses, that include things like design development, development of legal agreements, and other project specific expenses.	\$14,230
Utilizing Historic Preservation Reserve Funding (Carry Forward): In the 2021 Fall Supplemental, Council approved a technical adjustment to the budget that transferred funds from the Historic Preservation Trust and Agency fund to the Community Development operating budget to pay contractors to review insulation details for Victorian and Mid-Century Modern construction requirements, a new preservation recognition program, and the purchase of a new infrared camera. In response to staffing, workload, and workplan changes, it was decided that this work could best be accomplished in the Spring 2022. This request will carry forward those funds.	\$48,000
2021 Contract for Salesforce Maintenance and Enhancements (Carry Forward): Resolution #119, Series of 2021 authorized the contract with Avocette for maintenance, technical support, and enhancements to Salesforce, the City's permits management system. The system upgrades included in the contract could not be completed by year's end. They are scheduled to be completed in 2022. This request will carry forward the funding for the contract to complete the work.	\$77,060
Additional Contractor Support for Building Plans Review Services (Carry Forward): In the 2020 Fall Supplemental, Council approved \$75,000 for contractor support to review and process Building permits. In the 2021 Spring Supplemental, Council approved an additional \$50,000 for that work. The Building Department's workload continues to outpace the staff's ability to process permits in accordance with internal customer service expectations, and it has now identified three new contractors who can assist with this work. Funds remained in that account at the end of last year. These carry forward funds will allow the Department to increase its outsourcing of plans examination services at a greater pace than the base budget provides. These efficiencies improve building permit compliance, increase receipt of permit fees, and improve City customer service.	\$84,000
Uphill Economy Operating Project (Carry Forward): The ongoing Uphill Economy Project is a Council-approved, inter-departmental economic development and environmental conservation program. Funds were allocated in 2018-2019 for the development of plans and programs in support of the project. In 2020, staff completed a stakeholder-driven rebranding exercise and collaborated with regional partners to develop video content supporting uphill safety and awareness. Following the pandemic-induced pause in Friday Morning Uphill Breakfasts, the event has been restarted in 2022. The City has agreed to pay half of the costs for the Buttermilk Uphill Breakfasts, which amounts to \$5,400. This carry forward request will go towards that expense. The Department will cover the balance from its operating budget.	\$4,180
122 - Community Development - Planning Subtotal:	\$461,120



2022 OPERATIONAL CARRY FORWARDS

Department/Description	Amount
Peace Officer Mental Health Support Grant Program (Carry Forward): On April 23rd, 2021, the Aspen Police Office was awarded a grant from the Colorado Department of Local Affairs (DOLA) for the purpose of helping agencies provide mental health services to Peace Officers. The Aspen Police Department was awarded \$22,000, which can also be shared by The Pitkin County Sheriff's Office, Snowmass Police Department and Basalt Police Departments, with the Aspen Police Department being the department fiscally responsible to manage the funds of the grant. In 2021, \$4,000 of the grant funds were spent. The Police Department is requesting the \$18,000 be added to the 2022 appropriation.	\$18,000
221 - Police Subtotal:	\$18,000
Emergency Repair of Rapid Flash Beacon (Carry Forward): On July 27, 2021, Staff received approval for Resolution 71-2021 to receive funds to repair the rapid flash beacon located on Hopkins and Original for \$26,110.	\$20,970
The electric line that connects the two buttons on the east side of the intersection to each other was broken. Repairs involve construction across the roadways to achieve the connectivity required. This request is to carry forward \$20,970 to complete the project.	
327 - Engineering Subtotal:	\$20,970
001 - General Fund Total:	\$516,090
Aggregate Equipment/Maintenance/Repair Carry Forwards	\$82,270
Aggregate PC Replacement Carry Forwards	\$314,810
Aggregate Workstation Replacement Carry Forwards	\$34,360
Other Operational Carry Forward Requests Total:	\$431,440
Total Operational Carry Forward Requests:	\$947,530



2022 CAPITAL

Fund	Department	Project Title	New Proposed Lifetime Budget	Proposed Carryforward Amount	Additional Funding Needed to Complete 2022 Work	Other 2022 Funding Adjustments	Total Capital Appropriation
2022 New Capital Requests							
000	Engineering	New Project: Power Plant Road Traffic Counter	\$50,000		\$50,000		\$50,000
000	Environmental Health	New Project: PM2.5 Air Quality Sensor Network	\$64,540		\$64,540		\$64,540
000	Environmental Health	New Project: Building IQ Benchmarking Software	\$150,000		\$150,000		\$150,000
471	Golf	New Project: Golf Shop Fixtures for Retail Inventory	\$11,500		\$11,500		\$11,500
505	Employee Housing	New Project: Water Place Housing Boiler Replacements	\$215,000		\$215,000		\$215,000
Grand Total of New Capital Requests			\$491,040		\$491,040	\$0	\$491,040
2021 and 2022 Project Funding Increases & Decreases							
000	Asset Management	51536 City Hall - FF&E	\$55,000	\$55,000	\$136,480		\$191,480
000	Streets	51409 Fleet - 2021	\$527,250	\$338,895	\$18,800		\$357,695
000	Streets	51437 Fleet - 2022	\$965,400		\$115,000		\$115,000
000	Environmental Health	51382 EV Charging Stations - 2021	\$110,000	\$26,185	\$52,250		\$78,435
000	Engineering	51257 CDOT Joint Project on Concrete Roundabout Design and Construction	\$1,340,000	\$1,035,000	\$305,000		\$1,340,000
000	Engineering	51440 Downtown Core Pedestrian Safety	\$950,000		\$50,000		\$50,000
000 - AMP Fund Total			\$3,947,650	\$1,455,080	\$677,530	\$0	\$2,132,610
100	Parks	50350 Dolinsek Gardens Development	\$904,000	\$74,131	\$529,000		\$603,131
100	Parks	51350 Concrete Bridge Sealing - 2021 - Transferring \$100,000 from 40039 Tiehack Bridge Deck Repair in 2022 from existing authority	\$204,200	\$100,778	\$100,000		\$200,778
100	Parks	51186 Galena Plaza and Pedestrian Corridor	\$1,509,736	\$0	\$62,000		\$62,000
100	Parks	51340 Cozy Point Ranch Improvements	\$791,400	\$106,716	\$62,000		\$168,716
100	Parks	40039 Tiehack Bridge Deck Repair	\$0	\$0	\$0	(\$100,000)	(\$100,000)



2022 CAPITAL

Fund	Department	Project Title	New Proposed	Proposed	Additional	Other 2022	Total Capital
			Lifetime Budget	Carryforward Amount	Needed to Complete 2022 Work		
100	Parks	51446 Herron Park Bathroom	\$569,250		\$239,250		\$239,250
		100 - Parks Fund Total	\$3,978,586	\$281,625	\$992,250	(\$100,000)	\$1,173,875
120	Wheeler	51231 Production Improvements - Lighting and Audio	\$173,439	\$0	\$0	(\$120,000)	(\$120,000)
120	Wheeler	51518 Intelligent Lighting Fixtures	\$80,000		\$60,000		\$60,000
120	Wheeler	51516 Wireless Microphone Package	\$60,000		\$30,000		\$30,000
120	Wheeler	51515 Spotlight Acquisition	\$36,500		\$26,500		\$26,500
		120 - Wheeler Fund Total	\$349,939	\$0	\$116,500	(\$120,000)	(\$3,500)
141	Transportation	51533 Rubey Park Overhead Charging Station	\$350,000		\$50,000		\$50,000
		141 - Transportation Fund Total	\$350,000	\$0	\$50,000	\$0	\$50,000
152	Kids First	51161 Childcare Capacity - (Planning and Design)	\$1,250,000	\$150,000	\$1,100,000		\$1,250,000
152	Kids First	50551 Plumbing - Yellow Brick	\$136,700		\$35,000		\$35,000
		152 - Kids First Fund Total	\$1,386,700	\$150,000	\$1,135,000	\$0	\$1,285,000
421	Water	51132 Highlands Tank Rehabilitation - Out Years	\$497,700	\$137,500	\$222,700		\$360,200
421	Water	51319 Fleet-Water - 2021	\$100,000	\$80,000	\$20,000		\$100,000
		421 - Water Fund Total	\$597,700	\$217,500	\$242,700	\$0	\$460,200
431	Electric	51495 Cable Replacement - 2022	\$225,000		\$75,000		\$75,000
		431 - Electric Fund Total	\$225,000	\$0	\$75,000	\$0	\$75,000
491	Housing	50643 Truscott 100 Laundry Room Equipment Replacement	\$224,000	\$124,000	\$100,000		\$224,000
491	Housing	51221 Truscott Ph 1 Hot Water Storage Tank Replacement - 2020	\$30,000	\$20,000	\$10,000		\$30,000
		491 - Truscott Housing Fund Total	\$254,000	\$144,000	\$110,000	\$0	\$254,000
505	Housing	51534 Water Place Roof Replacement	\$750,000		\$300,000		\$300,000
		505 - Employee Housing Fund Total	\$750,000	\$0	\$300,000	\$0	\$300,000
		Grand Total of Funding Changes	\$11,839,575	\$2,248,205	\$3,698,980	(\$220,000)	\$5,727,185



2022 CAPITAL

Fund	Department	Project Title	New Proposed Lifetime Budget	Proposed Carryforward Amount	Additional Funding Needed to Complete 2022 Work	Other 2022 Funding Adjustments	Total Capital Appropriation
2021 Carry Forward Projects to Fiscal Year 2022							
000	Information Technology	51059 Core City Network - AMP - 2019 move to 81300-40000s and combine into single project	\$195,700	\$166,151	\$0		\$166,151
000	Information Technology	51301 Core City Network - AMP - 2020	\$57,500	\$3,120	\$0		\$3,120
	Information Technology Subtotal		\$253,200	\$169,271	\$0	\$0	\$169,271
000	Asset Management	50074 Pedestrian Mall - Planning and Design (ONLY)	\$1,775,679	\$15,000	\$0		\$15,000
000	Asset Management	51387 Animal Shelter Maintenance - 2021	\$55,000	\$11,474	\$0		\$11,474
000	Asset Management	51112 City Offices - 425 Rio Grande	\$34,590,580	\$356,170	\$0		\$356,170
000	Asset Management	51114 City Offices - Existing Rio Grande Building	\$1,700,000	\$77,584	\$0		\$77,584
000	Asset Management	51386 Facility Maintenance - 2021 - Move to 40002 Facility Maintenance	\$108,000	\$108,000	\$0		\$108,000
	Asset Management Subtotal:		\$38,229,259	\$568,228	\$0	\$0	\$568,228
000	Streets	51410 Building Maintenance - Streets Facilities - 2021	\$78,200	\$78,200	\$0		\$78,200
	Streets Subtotal:		\$78,200	\$78,200	\$0	\$0	\$78,200
000	Community Development - Planning	50004_Small Lodge Right of Way Improvements	\$45,582	\$45,582	\$0		\$45,582
	Community Development - Planning Subtotal:		\$45,582	\$45,582	\$0	\$0	\$45,582
000	Engineering	50495 In-house Survey Equipment	\$32,000	\$27,230	\$0		\$27,230
000	Engineering	50913 Midland Ave to Park One-way	\$114,543	\$72,796	\$0		\$72,796
000	Engineering	50850 Master Planning - Riparian Area Master Plan	\$60,000	\$9,284	\$0		\$9,284
000	Engineering	51263 Spring and Cooper Street Intersection Improvements	\$320,000	\$23,513	\$0		\$23,513
000	Engineering	51368 Bridge Maintenance - 2021	\$50,000	\$36,087	\$0		\$36,087
	Engineering Subtotal:		\$576,543	\$168,910	\$0	\$0	\$168,910
000	Recreation	50956 Water Feature Replacement	\$80,000	\$36,103	\$0		\$36,103
000	Recreation	50952 ARC Downstair Remodel	\$371,890	\$54,583	\$0		\$54,583



2022 CAPITAL

Fund	Department	Project Title	New Proposed	Proposed	Additional	Other 2022	Total Capital
			Lifetime Budget	Carryforward Amount	Funding Needed to Complete 2022 Work		
000	Recreation	51338 Upgrades to Technology - 2021	\$35,000	\$7,238	\$0		\$7,238
000	Recreation	51331 Parks and Rec Facilities Maintenance Plan	\$75,000	\$39,498	\$0		\$39,498
000	Recreation	51334 AIG & LIA Compressor Overhauls - 2021	\$20,000	\$16,004	\$0		\$16,004
000	Recreation	51335 Mondo Flooring ARC - 2021	\$20,000	\$20,000	\$0		\$20,000
000	Recreation	51206 Zamboni Battery Replacements - 2020	\$12,000	\$12,000	\$0		\$12,000
000	Recreation	51329 Aspen Ice Garden Improvement Plan	\$65,000	\$65,000	\$0		\$65,000
000	Recreation	51330 Aspen Rec Center Improvement Plan	\$100,000	\$100,000	\$0		\$100,000
000	Recreation	51336 Interior Replacement - ARC - FF&E Customer and Employee Areas - 2021	\$68,000	\$8,985	\$0		\$8,985
000	Red Brick	51270 Design and Implementation of Improvements to Red Brick Arts Public Spaces	\$100,000	\$81,587	\$0		\$81,587
000	Red Brick	51362 Public Corridor & Gallery Design and Permit Development	\$50,000	\$50,000	\$0		\$50,000
Recreation Subtotal:			\$996,890	\$490,998	\$0	\$0	\$490,998
000 - AMP Fund Total			\$40,179,674	\$1,521,189	\$0	\$0	\$1,521,189
100	Parks	50986 Irrigation Efficiency Improvements	\$215,000	\$4,026	\$0		\$4,026
100	Parks	51353 Trails Bridge Inspections	\$28,000	\$5,747	\$0		\$5,747
100	Parks	51189 Cozy Point Ranch - Main House Upgrades	\$20,000	\$13,079	\$0		\$13,079
100	Parks	51198 Cozy Point Ranch Barn - Architectural Assessment	\$33,395	\$28,793	\$0		\$28,793
100	Parks	51185 Core City Network - Parks - 2020 move to 81300-40000s and combine into single project	\$2,500	\$1,565	\$0		\$1,565
100	Parks	50964 Maroon Creek Road Trail - Construction	\$2,000,000	\$85,708	\$0		\$85,708
100	Parks	51365 AABC to Intercept Trail Planning	\$50,000	\$12,306	\$0		\$12,306



2022 CAPITAL

Fund	Department	Project Title	New Proposed	Proposed	Additional	Other 2022	Total Capital
			Lifetime Budget	Carryforward Amount	Funding Needed to Complete 2022 Work		
100	Parks	51003 John Denver Sanctuary Interp - Implementation	\$160,700	\$94,004	\$0		\$94,004
100	Parks	51352 Ute Park Restoration and Playground Replacement - 2021	\$30,000	\$18,458	\$0		\$18,458
100 - Parks Fund Total			\$2,539,595	\$263,686	\$0	\$0	\$263,686
120	Wheeler	51229 Interior Updates - Operating System and Paint/Patch/Repairs	\$68,600	\$54,886	\$0		\$54,886
120	Wheeler	51357 Projector Replacement	\$161,870	\$41,200	\$0		\$41,200
120	Wheeler	51226 Ticketing System Components	\$6,000	\$1,397	\$0		\$1,397
120	Wheeler	51228 Website Improvements and Upgrades	\$40,000	\$39,190	\$0		\$39,190
120	Wheeler	50529 Personnel Lift - Replacement	\$22,667	\$15,000	\$0		\$15,000
120	Wheeler	51041 Wheeler Building and Site Improvements	\$2,445,213	\$305,656	\$0		\$305,656
120	Wheeler	51354 Sidewalk and site Infrastructure Project Phase Three	\$215,000	\$215,000	\$0		\$215,000
120	Wheeler	51428 Wheeler Masonry Restoration	\$2,057,000	\$23,208	\$0		\$23,208
120 - Wheeler Fund Total			\$5,016,350	\$695,537	\$0	\$0	\$695,537
141	Transportation	51109 CMAQ Grant for WE-Cycle Stations and Equipment	\$180,000	\$90,007	\$0		\$90,007
141	Transportation	51359 Rubey Park Maintenance - 2021	\$82,500	\$68,578	\$0		\$68,578
141 - Transportation Fund Total			\$262,500	\$158,585	\$0	\$0	\$158,585
150	Housing	51225 Lumber Yard Housing Development	\$134,425,000	\$445,411	\$0		\$445,411
150	Housing	51289 Burlingame Phase 3 - New Construction Buildings 8-15 (79 units)	\$52,238,102	\$14,041,730	\$0		\$14,041,730
150	Housing	51298 Forest Service Farm Bill	\$50,000	\$50,000	\$0		\$50,000
150 - Housing Development Fund Total			\$186,713,102	\$14,537,141	\$0	\$0	\$14,537,141
152	Kids First	51163 Core City Network - Kids First - 2020 move to 81300-40000s and combine into single project	\$1,250	\$1,250	\$0		\$1,250
152 - Kids First Fund Total			\$1,250	\$1,250	\$0	\$0	\$1,250



2022 CAPITAL

Fund	Department	Project Title	New Proposed	Proposed	Additional	Other 2022	Total Capital
			Lifetime Budget	Carryforward Amount	Funding Needed to Complete 2022 Work		
160	Stormwater	50126_SW Master Planning 2016	\$225,000	\$31,637	\$0		\$31,637
160	Stormwater	50849 Master Planning - River Management Plan Phase II	\$60,000	\$60,000	\$0		\$60,000
160	Stormwater	51164 Mill and Gibson WQ Improvement	\$450,000	\$450,000	\$0		\$450,000
160 - Stormwater Fund Total			\$735,000	\$541,637	\$0	\$0	\$541,637
421	Water	50937 WTP Campus - Exterior Building Improvements	\$570,000	\$43,831	\$0		\$43,831
421	Water	50939 Maroon Creek Hydro Building Repairs	\$60,000	\$21,588	\$0		\$21,588
421	Water	51149 Maroon and Castle Creek Headgate/Pipeline - 2020	\$242,351	\$52,131	\$0		\$52,131
421	Water	50755 USGS Gaging Stations & NRCS SNOTEL Site	\$120,000	\$120,000	\$0		\$120,000
421	Water	51138 Woody Creek Parcel	\$475,000	\$73,902	\$0		\$73,902
421	Water	51140 Water Rights - Transfer Mechanisms	\$225,000	\$163,101	\$0		\$163,101
421	Water	51131 Non-Compliant Meter Replacement - 2020	\$516,651	\$25,979	\$0		\$25,979
421	Water	50568 Reservoir and Water Treatment Plant and Improvements	\$224,625	\$20,000	\$0		\$20,000
421	Water	50574 New Disinfection System and Building	\$530,000	\$70,951	\$0		\$70,951
421	Water	50579 Improvements to West Red's Pump Station	\$1,085,000	\$66,684	\$0		\$66,684
421	Water	50943 Fluoride Feed System Replacement	\$495,000	\$50,719	\$0		\$50,719
421	Water	51130 WATER Aspen Intelligent Metering (AIM) - Network - 2020	\$1,452,010	\$516,221	\$0		\$516,221
421	Water	51317 Maroon Creek Penstock Lining Project - 2021	\$4,000,000	\$2,200,000	\$0		\$2,200,000
421	Water	50745 Backwash Pond - Master Plan & Solids Mitigation	\$460,000	\$62,021	\$0		\$62,021
421	Water	50571 12 Inch Line to Tiehack Tank Feed	\$1,835,000	\$294,977	\$0		\$294,977



2022 CAPITAL

Fund	Department	Project Title	New Proposed	Proposed	Additional	Other 2022	Total Capital
			Lifetime Budget	Carryforward Amount	Funding Needed to Complete 2022 Work		
421	Water	51133 Hunter Creek Pipeline Loop - Out Years	\$525,000	\$57,510	\$0		\$57,510
421	Water	51327 Pump Station Standby Power	\$850,000	\$240,357	\$0		\$240,357
421	Water	50265_Core City Network - Water - 2016 move to 81300-40000s and combine into single project	\$8,240	\$1,163	\$0		\$1,163
421	Water	51156 Core City Network - Water - 2020 move to 81300-40000s and combine into single project	\$7,500	\$7,290	\$0		\$7,290
421	Water	51325 Water Campus - Network Components - 2021	\$8,000	\$8,000	\$0		\$8,000
421 - Water Utility Fund Total			\$13,689,377	\$4,096,425	\$0	\$0	\$4,096,425
431	Electric	51312 Fleet - Electric - 2021	\$85,000	\$85,000	\$0		\$85,000
431	Electric	50594 Electric AMI - Mesh Network	\$944,719	\$282,486	\$0		\$282,486
431	Electric	51311 Information Technology Plan - 2021	\$370,000	\$349,000	\$0		\$349,000
431	Electric	51309 Electric System Assessment: Projects Identified - 2021	\$450,000	\$388,702	\$0		\$388,702
431	Electric	50266_Core City Network - Electric - 2016 move to 81300-40000s and combine into single project	\$2,580	\$1,395	\$0		\$1,395
431	Electric	50897 Core City Network - Electric - 2019 move to 81300-40000s and combine into single project	\$3,500	\$417	\$0		\$417
431	Electric	51144 Core City Network - Electric - 2020 move to 81300-40000s and combine into single project	\$2,500	\$2,500	\$0		\$2,500
431 - Electric Utility Fund Total			\$1,858,299	\$1,109,500	\$0	\$0	\$1,109,500
451	Parking	50267_Core City Network - Parking - 2016 move to 81300-40000s and combine into single project	\$5,600	\$5,600	\$0		\$5,600
451	Parking	51026 Core City Network - Parking - 2019 move to 81300-40000s and combine into single project	\$6,000	\$2,478	\$0		\$2,478



2022 CAPITAL

Fund	Department	Project Title	New Proposed	Proposed	Additional	Other 2022	Total Capital
			Lifetime Budget	Carryforward Amount	Needed to Complete 2022 Work		
451	Parking	51285 Core City Network - Parking - 2020 move to 81300-40000s and combine into single project	\$5,000	\$5,000	\$0		\$5,000
451 - Parking Fund Total			\$16,600	\$13,078	\$0	\$0	\$13,078
471	Golf	50618 Electrical - Golf and Nordic Clubhouse	\$14,700	\$7,410	\$0		\$7,410
471	Golf	51302 Core City Network - Golf - 2020 move to 81300-40000s and combine into single project	\$5,000	\$5,000	\$0		\$5,000
471	Golf	51399 Fleet - Golf - 2021	\$50,000	\$50,000	\$0		\$50,000
471	Golf	51436 Golf Starter Building Remodel	\$56,000	\$30,915	\$0		\$30,915
471	Golf	51538 Golf Facility Improvements	\$39,700	\$27,220	\$0		\$27,220
471	Golf	50271_Core City Network - Golf - 2016 move to 81300-40000s and combine into single project	\$5,600	\$2,045	\$0		\$2,045
471	Golf	51008 Core City Network - Golf - 2019 move to 81300-40000s and combine into single project	\$10,350	\$10,350	\$0		\$10,350
471 - Golf Course Fund Total			\$181,350	\$132,940	\$0	\$0	\$132,940
491	Housing	50644 Truscott Bollard Light Replacement	\$68,000	\$68,000	\$0		\$68,000
491	Housing	50645 Truscott 600 and 900 Laundry Rm. Equipment Replacement	\$47,000	\$47,000	\$0		\$47,000
491	Housing	50717 Core City Network - Truscott move to 81300-40000 & combine into 1 project	\$1,250	\$1,250	\$0		\$1,250
491	Housing	51422 Fleet - Housing Properties - 2021	\$30,000	\$30,000	\$0		\$30,000
491 - Truscott Housing Fund Total			\$146,250	\$146,250	\$0	\$0	\$146,250
505	Asset Management	51429 Renovation of 705 Cemetery Lane	\$474,400	\$56,727	\$0		\$56,727
505	Asset Management	51306 Renovation of 20 Water Place	\$240,000	\$10,475	\$0		\$10,475
505	Housing	50231_540 Employee Housing - Construction - move remaining funding to 40106 capital maintenance.	\$5,384,730	\$61,944	\$0		\$61,944
505 - Employee Housing Fund Total			\$6,099,130	\$129,146	\$0	\$0	\$129,146



2022 CAPITAL

Fund	Department	Project Title	New Proposed Lifetime Budget	Proposed Carryforward Amount	Additional Funding Needed to Complete 2022 Work	Other 2022 Funding Adjustments	Total Capital Appropriation
510	Information Technology	50237_Galena Plaza Fiber	\$125,000	\$10,086	\$0		\$10,086
510	Information Technology	51043 Fiber Investments - 2019	\$115,000	\$11,337	\$0		\$11,337
510	Information Technology	51044 Network Services - 2019 move funding to 40073 Network Services capital maintenance.	\$64,642	\$24,238	\$0		\$24,238
510	Information Technology	51055 Small Cell - 2019	\$60,000	\$60,000	\$0		\$60,000
510	Information Technology	51235 Network Services - 2020 move funding to 40073 Network Services capital maintenance.	\$287,300	\$286,007	\$0		\$286,007
510	Information Technology	51236 Fiber Optic Implementation - 2020	\$75,000	\$15,628	\$0		\$15,628
510	Information Technology	51237 Cybersecurity 2020	\$30,500	\$30,500	\$0		\$30,500
510	Information Technology	51240 CBRS PAL Radio Spectrum License	\$15,000	\$15,000	\$0		\$15,000
510	Information Technology	51243 Streets Smart Bunker	\$37,500	\$4,903	\$0		\$4,903
510	Information Technology	51388 Network Services - 2021 move funding to 40073 Network Services capital maintenance.	\$265,000	\$76,130	\$0		\$76,130
510	Information Technology	51389 New City Offices Minimal Networking & Communications	\$209,000	\$132,094	\$0		\$132,094
510	Information Technology	51390 Fiber Optic Implementation 2021	\$115,000	\$115,000	\$0		\$115,000
510	Information Technology	51391 Replace Disaster Recovery (DR) Site Storage Area Network (SAN)	\$70,000	\$70,000	\$0		\$70,000
510	Information Technology	51392 Fleet - IT - 2021	\$29,000	\$29,000	\$0		\$29,000
510	Information Technology	51393 Cybersecurity 2021 - Implementation	\$16,000	\$16,000	\$0		\$16,000
510	Information Technology	51435 Roaring Fork Broadband	\$442,900	\$442,900	\$0		\$442,900
510 - Information Technology Fund Total			\$1,956,842	\$1,338,823	\$0	\$0	\$1,338,823
Grand Total of 2021 Carry Forward			\$259,395,319	\$24,685,187	\$0	\$0	\$24,685,187
Grand Total of All Capital Authority			\$271,725,934	\$26,933,392	\$4,190,020	(\$220,000)	\$30,903,412



2022 TECHNICAL ADJUSTMENTS

Council Previously Approved	Operating	Capital	Transfer Out
Paepcke Transit Hub: Council authorized contracts for work to begin on the Paepcke Transit Hub. As part of significant cost increases, various adjustments were authorized, including transfers from the Transportation, Water, and Electric Funds, deferrals of capital projects, and an appropriations increase paid for from the AMP Fund balance. Total future project costs were in excess of \$4.4M. Work is scheduled to begin in June 2022.			
000 - Asset Management Plan Fund Total:	\$3,865,140		
141 - Transportation Fund Total:	\$685,330		
421 - Water Utility Fund Total:	\$77,360		
431 - Electric Utility Fund Total:	\$103,520		
Moratorium Code Amendment Contracts & Compliance Engagement: As a result of Ordinance 27 (2021) and Ordinance 6 (2022), city council directed staff to review and revise residential land use and short term rental codes. Council has authorized a number of contracts related to that work that require a one-time appropriations increase. (Planning Department)	\$600,000		
Isis Theater HOA Dues: As part of an amended lease with Aspen Film, the City will pay the homeowners association dues for the Isis Theater space. This is an estimated amount until final amounts are approved by the HOA board.	\$65,000		
Contract to Assist with Chief Building Officer Recruitment: In June 2022, the City's Chief Building Official, Stephen Kanipe, will be retiring. The Community Development Department is undertaking a nationwide search to fill the position. The Department needs the help of a professional executive placement search firm to assist with this effort. (Building Department)	\$23,500		
Compensation & Classification Pay Increases: As part of the City's compensation & classification study, employee compensation was reviewed against the market and salary increases have been made to reflect Council's desire to be market leaders as part of the Total Compensation Philosophy. On April, 5 2022 Council reviewed and supported a new pay grade structure that brings the City's pay in line with the TCP. Council was presented an estimated cost of \$550,000 needed for this supplemental. After final adjustments were made, the total requested for this partial year supplemental are \$477,500, bringing the total 2022 cost for compensation adjustments to \$1.64 million. These totals do not include increases for APCHA funds. Funds with a negative adjustment still had salary increases, but were slightly overfunded for their need.			
001 - General Fund Total:	\$320,811		
100 - Parks and Open Space Fund Total:	\$52,347		
120 - Wheeler Opera House Fund Total:	\$15,309		
141 - Transportation Fund Total:	\$8,167		
150 - Housing Development Fund Total:	\$7,016		
152 - Kids First Fund Total:	\$8,687		
160 - Stormwater Fund Total:	\$4,067		
421 - Water Utility Fund Total:	\$34,146		
431 - Electric Utility Fund Total:	\$23,600		
451 - Parking Fund Total:	\$9,313		
471 - Golf Course Fund Total:	(\$7,321)		
491 - Truscott I Housing Fund Total:	\$1,010		
492 - Marolt Housing Fund Total:	\$953		
510 - Information Technology Fund Total:	(\$666)		

Transfers Between Funds / Net Zero Actions	Operating	Capital	Transfer Out
Adjustment of General Fund Repair and Maintenance to Capital Maintenance Projects to AMP: Recharacterizing carryforward operating lines to capital, because of the nature of expenditures. Operating portion is reducing remaining balance from original <u>2022</u> budget. The increase in the AMP Fund is the 2021 carryforward amount plus all 2022 remaining funds.			
000 - Asset Management Plan Fund:			\$616,240
001 - General Fund:			(\$174,820)
Arts Grants: With the passage of Proposition 2A in November, 2021, voters removed a statutory cap on arts grants funding from Wheeler RETT collections of \$100,000. Wheeler program and rental revenues in 2021 were not sufficient to provide for arts grant in excess of \$100,000. Council approved a \$300,000 appropriation for arts grants in the 2022 General Fund budget. Because the cap was lifted, and revenues in excess of \$1 million were collected in December 2021 in the Wheeler RETT, the appropriation in the General Fund is being lowered, and the appropriation expense increased in the Wheeler Fund. During the 1st reading of this ordinance, Council supported an additional \$200,000 increase for arts & culture grants.			
001 - General Fund:			(\$300,000)
120 - Arts and Culture Fund:			\$500,000
Transfer to Red Brick (General Fund): Proposition 2A passed in November 2021 allowed funds collected for the Wheeler RETT to be used to fund, in part, the Red Brick Center for the Arts. This transfer is to cover costs for the Red Brick Center for the Arts in excess of other revenues collected for rent and programmatic activities. This amount is inclusive of a supplemental request for an Arts Programming Coordinator found in Exhibit B.			
Transfers Between Funds / Net Zero Actions	Operating	Capital	Transfer Out
Supplemental 2022 Transit Service as Construction Mitigation: At the February 15, 2022 work session, City Council approved additional transit services as mitigation for summer construction projects. The project 51257 CDOT Joint Project on Concrete Roundabout Design and Construction that will be constructed during the 2022 year could require additional funding to allow bus services to maintain service times and limit the impact on the public. Funds will be utilized to maintain on-time performance of Aspen Shuttle routes and/or backup services between the Brush Creek Park & Ride and Aspen as deemed necessary. (Increase Shown in Exhibit E)			
Transfer for Furniture, Fixtures & Equipment: Departments made purchases to address any needs for FF&E after the move into the new City Hall building. This transfer is being funded from departmental savings for affected departments. The Departmental Savings allocations have already been adjusted down to account for this, and the appropriations increased on Exhibit E.			
Reduce Transfer to Red Brick from Arts Grants Funds: A transfer of \$30,000 was appropriated for the Red Brick from the Wheeler's arts grants funds. That transfer is being eliminated and the funding returned to the Wheeler's arts grants allocation.	\$30,000		(\$30,000)
Transfer from General Fund Police Departmental Savings to Fleet (Project 51409 Fleet - 2021): Per Resolution 50 (2022) on April 12, 2022, the Police Department is transferring \$18,800 from their 2022 departmental savings allocation for increased costs to make-ready 5 Teslas. The Police Departmental Savings allocation has already been adjusted down to account for this, and the appropriations increased on Exhibit E.			

Increased Appropriation Due to Revenue Collections	Operating	Capital	Transfer Out
Release of Excess Funds to ACRA: This a technical adjustment to release funds to ACRA for tourism promotion in excess of 2021 appropriations.	\$245,530		
City Financial Policies	Operating	Capital	Transfer Out
Employee Payout: Per City policy, payout of employee accrued PTO and sick leave.			
001 - General Fund Total:	\$157,970		
421 - Water Utility Fund Total:	\$17,060		
431 - Electric Utility Fund Total:	\$17,080		
471 - Golf Fund Total:	\$44,480		
Transfer of Central Savings: Transfer from departments as part of their contribution to the Central Savings program administered by the City Manager.			\$56,480
Total Technical Adjustments - Operating / Capital / Transfers:	\$1,703,238	\$4,481,380	\$1,547,970