

**ENGINEERING POLICY: 2019-100**  
**Alley Paving Policy**  
**Date: May 30, 2019**

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The following is the City's process and criteria for alley paving:

1. The pavement must extend the entire alley and must meet the Engineering Department's Standards.
2. A Right of Way (ROW) Permit is required. The permit application must include:
  - 2.1. Plan and profile of alley with cross sections at each drive and pedestrian access point
  - 2.2. All utilities must be shown on plans. It is the project's responsibility to relocate any utilities to meet City standards.
  - 2.3. Drainage analysis that shows no negative impacts generated from paving (prepared by an Engineer)
  - 2.4. The design needs to meet city standards for slopes, cross slopes, drive entrances crossing sidewalks, and pavement design
  - 2.5. ROW permit fee
  - 2.6. Maintenance Bond
  - 2.7. Traffic control plan (includes the appropriate alley closure signs)
3. All adjoining properties must provide written approval of the alley paving plan (template below).
4. The paving project must be 100% funded by the adjoining property owners (one or more).

Approved by: Trish Aragon, P.E., City Engineer

## Alley Paving Consent Form

I agree to have the alley behind my residence paved. I understand that paving will not occur unless all owners adjacent to the alley consent to the paving. I also understand that it will be the responsibility of the owners adjacent to the alley, including me, to pay for the construction and design of the paving. This includes obtaining all necessary permits and approvals from the City. This maintenance includes the upkeep and future replacement of the pavement. I understand that the City and utility companies may need to perform asphalt cuts to access subsurface infrastructure. This may affect the lifespan of the pavement surface. I also understand the following:

- The pavement must extend the entire alley and must meet the Engineering Department's Standards.
- A Right of Way (ROW) Permit is required. The permit application must include:
  - Plan and profile of alley with cross sections at each drive and pedestrian access point
  - All utilities must be shown on plans. It is the project's responsibility to relocate any utilities to meet City standards.
  - Drainage analysis that shows no negative impacts generated from paving (prepared by an Engineer)
  - The design needs to meet city standards for slopes, cross slopes, drive entrances crossing sidewalks, and pavement design
  - ROW permit fee
  - Maintenance Bond
  - Traffic control plan (includes the appropriate alley closure signs)