



Fence Permit Application Checklist

Note: This is a general list of required information. More information may be required as each project is individually evaluated. When such a request is made, the application can progress only after the necessary information is received. For additional information on fences, please reference our [Municipal Code: Chapter 26.575. MISCELLANEOUS SUPPLEMENTAL REGULATIONS](#)

- Improvement Survey with the original wet stamp and original signature of the surveyor. The survey must include:
 - Topography at 2' contour intervals
 - All easements and rights-of-way
 - Site vicinity map
 - All existing structures and improvements
 - Locations of all trees, trunk diameters (measured 4.5' above grade), and species.ⁱ
- Copy of the survey with the proposed fence delineatedⁱⁱ
- Elevation drawings of a fence section showing design, dimensions, and materials
- Homeowner Association Compliance form:
<https://cityofaspen.com/DocumentCenter/View/279/>

ⁱ If tree root zone may be impacted, Parks Department approval and a permit are required.

ⁱⁱ Do not delineate the proposed fence on the original surveys.