



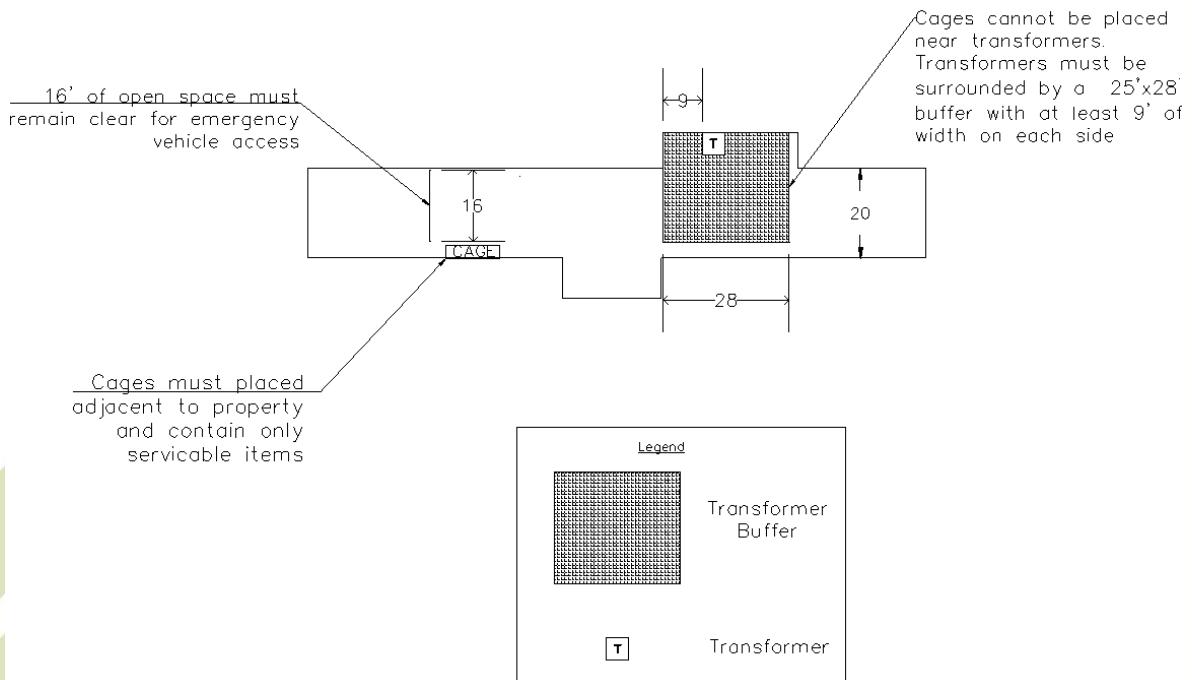
## ENGINEERING POLICY

### Alley ROW Policy

#### 2024

This policy aims to regulate the placement of storage cages in the alleys by businesses. Storage cages are intended to assist businesses in storing their serviceable items in the alley in an organized and safe manner. These regulations allow appropriate access for emergency vehicles and utility maintenance.

1. Cages may only contain serviceable items such as linens and kegs. Propane tanks must be stored in specific propane cages and separate from all other items.
  - a. Oily or greasy cloth materials such as dirty rags and linens must be stored in a waste disposal container to prevent combustion
2. Propane tank storage must follow regulations by the National Fire Protection Association (NFPA) and OSHA Section 1910.110.
  - a. Propane tanks must be stored in separate, designated storage cages designed for propane
  - b. Propane tanks must be stored at least 10-feet (Per NFPA 58) from building openings (i.e. doors, windows, vents)
  - c. Storage containing propane must be properly marked with appropriate signage indicating the presence of propane to alert emergency personnel
3. Cages must be placed in the alley adjacent to the business premises.
4. Cages must be equipped with wheels.
5. Cages must not obstruct access to utility meters or transformers, or electric and gas shut offs.
  - a. A buffer zone of 25' x 28' must be maintained around transformers with 9' of width on each side.
6. Alley must maintain a minimum of 16' open space for emergency vehicle access.
7. All installations must ensure that access to emergency access/egress routes are not obstructed.
8. The city shall not be held responsible for any damage caused to cages. If access to utilities requires the removal or damage of a cage, the owner shall bare the associated costs.
9. All cages in the ROW must be approved by the Engineering Department. Applicant must apply for a permanent revocable encroachment license and include a site diagram showing cage location, dimensions of cage, distance from property line, clearance space available for emergency access and clearance space from all utility meters, shut offs, and transformers. Site diagrams should also identify emergency access routes and demonstrate that they remain unobstructed.
10. A site visit with the electric department is required prior to approval of license.



Approved by:

*Trish Aragon*

Tricia Aragon, PE, City Engineer