

SELF INSPECTION CHECKLISTS & AFFIDAVIT

Community Development Short-term Rental Program



Instructions: The following completed checklists and affidavit must be submitted with each STR-C, STR-OO and STR-LE permit application to the City of Aspen. The permittee or qualified owner's representative must initial next to each item to affirm that the STR property complies with the requirement.

LIFE SAFETY CHECKLIST

This list is not exhaustive; to ensure that a property is fully compliant with Municipal Code Title 8, the permittee may hire a professional home inspector at their own expense.

Carbon monoxide detectors are installed outside each sleeping room with at least one on each story of the property, including in basements and habitable attics. Units are operational and batteries are replaced annually.

Smoke detectors are installed inside each sleeping room AND outside each sleeping area in the immediate vicinity of the sleeping room(s). There is at least one smoke detector on each story of the property, including in basements and habitable attics. Units are operational and batteries are replaced annually.

Compliant emergency escape and rescue openings exist in every sleeping room. Ladders are provided in window wells that serve as the opening from all basement sleeping rooms in the property.

The residential address is clearly posted on the property in accordance with the City's addressing guidelines.

A 5# ABC fire extinguisher is mounted in the kitchen area.

A fire escape plan, showing interior layout of the property, is posted in a clearly visible location. The plan shows all rooms and exits and includes arrows to show the direction of egress.

OPERATIONAL CHECKLIST

Required for STR-C and STR-OO applications ONLY

The following documents, available for print through the permittee's MUNIRevs account, will be posted in clearly visible location in the STR property upon permit issuance:

1. Copy of the STR-C or STR-OO permit
2. Copy of the STR-C or STR-OO Business License

The Good Neighbor Guide, available through the Community Development Department or aspen.gov/STRs, will be posted in a clearly visible location in the STR property upon permit issuance.

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SELF INSPECTION AFFIDAVIT

By signing this affidavit, I represent that all information contained in this document is true and correct to the best of my knowledge and acknowledge and agree to abide by the requirements and restrictions of the City of Aspen Municipal Code as it pertains to short-term rentals and affirm the following:

I acknowledge that, by being granted a STR permit, this property is required to comply with all applicable life-safety, occupancy, and operational standards in Municipal Code Title 8 and STR Program Guidelines, as amended from time to time;

I consent to inspections of this property by City of Aspen personnel and their agents for the purpose of determining compliance with City of Aspen Codes, Regulations, and Laws, and acknowledge that myself or the qualified owner's representative will be given at least 48 hours' notice of the inspection;

I acknowledge that, if through an inspection it is revealed that this STR property is out of compliance with City of Aspen Municipal Code Title 8 or Title 26, I may be required to apply for the necessary land use approvals and/or building permits to remedy the issue and bring the building back into compliance;

I agree that I have inspected this property and completed this form, and all items initialed herein were found to be in working order and compliant with City of Aspen codes and regulations;

I agree that I am responsible for maintaining this property for health and safety, and to indemnify, defend, and hold harmless the City of Aspen, including its officers, agents, and employees, from any action resulting from damage, loss, injury, including death, of any occupant of the short-term rental property herein described.

Nothing herein shall be construed to abrogate or diminish any protections and limitations afforded by the City by the Colorado Governmental Immunity Act, Colo. Rev. Stat. section 24-10-101, et. seq., as amended or any other laws.

STR Address: _____

Date of self-inspection: _____

AND

Permittee signature: _____ Date: _____

Permittee printed name: _____

OR

Qualified Owner's Representative signature: _____ Date: _____

Qualified Owner's Representative printed name: _____