

**ORDINANCE NO. 22**

Series of 2023

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ASPEN, COLORADO,  
AMENDING THE MUNICIPAL CODE OF THE CITY OF ASPEN TO ADJUST CERTAIN  
MUNICIPAL FEES INCLUDED UNDER SECTION 2 AND 26 OF THE MUNICIPAL CODE.**

WHEREAS, the City Council has adopted a policy of requiring consumers and users of the miscellaneous City of Aspen programs and services to pay fees that fairly approximate the costs of providing such programs and services; and

WHEREAS, the City Council has determined that certain fees currently in effect do not raise revenues sufficient to pay for the attendant costs of providing said programs and services, or are set above levels necessary to achieve full reimbursement of costs.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ASPEN, COLORADO:

*That Section 2.12.010 of the Municipal Code of the City of Aspen, Colorado, which section sets forth user fees for the Aspen Municipal Golf Course, is hereby amended to read as follows:*

**Sec. 2.12.010. Aspen Municipal Golf Course**

	<b>Early Season</b>	<b>Regular Season</b>
<b>Greens Fees / Passes</b>		
Platinum	\$3,250	\$3,250
Gold	\$1,600	\$1,600
Silver	\$1,050	\$1,050
Punch Pass	\$850	\$850
Junior	\$235	\$235
Twilight	\$700	\$700
College Pass	\$500	\$500
Senior Greens Fee – 9 Hole	N/A	\$43
Senior Greens Fee – Primary Resident (Must Show ID)	N/A	\$79
Military Rate (Must Show Proper ID)	N/A	\$95
Green Fee – Max Rate	N/A	\$225
Green Fee – Junior	N/A	\$55
Green Fee – Guest of Member	N/A	\$95
Tournament/Group Booking Rate (per person)	N/A	\$325

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	Early Season	Regular Season
<b>Cart and Club Rentals</b>		
Golf Cart – 18 Holes	N/A	\$26.25
Golf Cart – Members: 18 Holes	N/A	\$24.25
Golf Cart – 9 Holes	N/A	\$21.25
Golf Cart – Members: 9 Holes	N/A	\$19.25
Unlimited Golf Cart Pass	N/A	\$800
Pull Cart – 18 Holes	N/A	\$20.25
Pull Cart – Members: 18 Holes	N/A	\$18.25
Pull Cart – 9 Holes	N/A	\$15.25
Pull Cart – Members: 9 Holes	N/A	\$13.25
Rental Clubs – 18 Holes	N/A	\$75
Rental Clubs – 9 Holes	N/A	\$55
<b>Lockers and Range</b>		
Locker for Season	N/A	\$430
Range Large Bucket	N/A	\$14.25
Range Large Bucket – Members	N/A	\$12.25
Range Small Bucket	N/A	\$12.25
Range Small Bucket – Members	N/A	\$10.25
Unlimited Range Pass	N/A	\$375

(Code 1971, §2-33; Ord. No. 44-1991, §12; Ord. No. 77-1992, §16; Ord. No. 68-1994, §5; Ord. No. 53-1995, §2; Ord. No. 43-1996, §1; Ord. No. 49-1998, §1; Ord. No. 45-1999, §1; Ord. No. 57-2000, §1; Ord. No. 5-2002 §1; Ord. No. 47-2002 §18; Ord. No. 63-2003, §8; Ord. No. 2-2004, §1; Ord. No. 38-2004, §10; Ord. No. 49-2005, §12; Ord. No. 48, 2006, §1; Ord. No. 52-2007; Ord. No. 29-2010§12; Ord. No. 33-2011§1; Ord. No. 29-2012; Ord. No. 48-2013; Ord. No. 36-2014; Ord. No. 43-2015; Ord. No. 36-2016; Ord. No. 30-2017; Ord. No. 40-2018; Ord. No. 32-2019; Ord. No 20-2020; Ord. No 22-2021; Ord. No 19-2022; Ord. No 22-2023)

*That Section 2.12.014 of the Municipal Code of the City of Aspen, Colorado, which section sets forth user fees for Recreation Department Fun Passes, is hereby amended to read as follows:*

**Sec. 2.12.014 Recreation Department Fun Pass**

The Recreation Department shall issue Fun Passes that provides access to the holder of such a pass to the following facilities and activities: use of the James E. Moore Pool, public or open skating at the Lewis Ice Arena or Aspen Ice Garden, use of the climbing wall at the Red Brick Recreation Center, fitness classes held at the Red Brick Recreation Center, aquatic fitness classes at the Aspen Recreation Center, tennis court rental and usage at the Aspen Tennis Center. Usage, participation and access to the above activities may be limited to certain times and dates as indicated on the pass.

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	Online Fee	In-Person Fee
<b>Daily Admission</b>		
Youth - Resident	N/A	\$12
Youth - Guest (All Inclusive)*	N/A	\$27
Adult - Resident	N/A	\$14
Adult - Guest (All Inclusive)*	N/A	\$29
Senior	N/A	\$12
Guest 10 Visit Card (All Inclusive)*	\$240	\$260
<b>Monthly Pass</b>		
Youth / Senior - Resident	\$68	\$78
Adult - Resident	\$123	\$135
Family - Resident	\$234	\$258
Each Additional	\$26	\$28
<b>20 Visit Card</b>		
Youth / Senior Resident	\$182	\$213
Adult Resident	\$239	\$257
<b>3 Month Pass</b>		
Youth / Senior Resident	\$166	\$177
Adult Resident	\$296	\$314
Family Resident	\$463	\$500
Each Additional	\$43	\$47
<b>6 Month Pass</b>		
Youth / Senior Resident	\$322	\$348
Adult Resident	\$416	\$426
Family Resident	\$884	\$895
Each Additional	\$81	\$87
<b>Annual Pass</b>		
Youth / Senior Resident	\$541	\$582
Adult Resident	\$671	\$749
Family Resident	\$1,435	\$1,466
Each Additional	\$150	\$166

\*All Inclusive - includes full facility usage of swimming pool, cardio and weight rooms, exercise & fitness classes, climbing tower, public ice skating, equipment rentals including towel, ice skates and locker.

(Ord. No. 27-2003, §2; Ord. No. 38-2004, §14; Ord. No. 49-2005, §3; Ord. No. 48, 2006, §2; Ord. No. 52-2007; Ord. No. 40-2008; Ord. No. 27-2009§1; Ord. No. 29-2010§1; Ord. No. 29-2012; Ord. No. 48-2013; Ord. No. 36-2014; Ord. No. 43-2015; Ord. No. 36-2016; Ord. No. 30-2017; Ord. No. 40-2018; Ord. No. 32-2019; Ord. No 20-2020; Ord. No 22-2021; Ord. No 19-2022; Ord. No 22-2023)

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*That Section 2.12.015 of the Municipal Code of the City of Aspen, Colorado, which section sets forth user fees for the Aspen Recreation Center, is hereby amended to read as follows:*

**Sec. 2.12.015. Aspen Recreation Center**

	Online Fee	In-Person Fee
<b>ARC Meeting Room Rental</b>		
Flat Rate per Hour	\$30	\$30

(Ord. No. 27-2003, §1; Ord. No. 63-2003, §9; Ord. No. 38-2004, §13; Ord. No. 49-2005, §4; Ord. No. 48, 2006, §3; Ord. No. 40-2008; Ord. No. 27-2009§2; Ord. 29-2010§2; Ord. No. 29-2012; Ord. No. 48-2013; Ord. No. 36-2014; Ord. No. 43-2015; Ord. No. 36-2016; Ord. No. 30-2017; Ord. No. 40-2018; Ord. No. 32-2019; Ord. No 20-2020; Ord. No 22-2021; Ord. No 19-2022; Ord. No 22-2023)

**Sec. 2.12.020. Aspen Ice Garden and Lewis Ice Arena**

	Online Fee	In-Person Fee
<b>Rent Entire Facility</b>		
Aspen Ice Garden - per day	N/A	\$5,824
Lewis Ice Arena - per day	N/A	\$5,824
<b>Rent Private - Ice</b>		
Aspen Ice Garden - per hour	N/A	\$374
Lewis Ice Arena - per hour	N/A	\$374
<b>Rent Non-Profit</b>		
Aspen Ice Garden - per hour	N/A	\$276
Lewis Ice Arena - per hour	N/A	\$276
<b>Other Fees</b>		
Skate Sharpening	N/A	\$13
Pick-up Hockey / Pick-up Freestyle	N/A	\$18
Pick-up Hockey, 10 Punch Pass	\$140	\$150
Freestyle 20 Punch Pass	\$280	\$300
<b>Locker Rental</b>		
6-Month Aquatic Locker Rental	N/A	\$80

(Code 1971, §2-34; Ord. No. 44-1991, §12; Ord. No. 77-1992, §16; Ord. No. 67-1993, §6; Ord. No. 68-1994, §6; Ord. No. 53-1995, §3; Ord. No. 43-1996, §2; Ord. No. 49-1998, §2; Ord. No. 45-1999, §2; Ord. No. 57-2000 §2; Ord. No. 47-2002 §16; Ord. No. 27-2003; Ord. No. 63-2003, §10; Ord. No. 2-2004, §2; Ord. No. 38-2004, §2; Ord. No. 49-2005, §7; Ord. No. 48, 2006, §4; Ord. No. 52-2007; Ord. No. 27-2009§3; Ord. No. 29-2010§3; Ord. No. 33-2011§2; Ord. No. 29-2012; Ord. No. 48-2013; Ord. No. 36-2014; Ord. No. 43-2015; Ord. No. 36-2016; Ord. No. 30-2017; Ord. No. 40-2018; Ord. No. 32-2019; Ord. No 20-2020; Ord. No 22-2021; Ord. No 19-2022; Ord. No 22-2023)

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*That Section 2.12.030 of the Municipal Code of the City of Aspen, Colorado, which section sets forth user fees for the James R. Moore Pool, is hereby amended to read as follows:*

**Sec. 2.12.030. James E. Moore Pool**

	Online Fee	In-Person Fee
<b>Youth Swim Lessons</b>		
Youth Lessons - per session	\$44	\$46
Private Lessons - per 1/2 hour	\$62	\$62
Lifeguard Training	\$285	\$315
Kayak Roll Session without Membership	N/A	\$17
Kayak Roll with Membership	N/A	\$7
Water Polo Drop In without Membership	N/A	\$17
Water Polo Drop In with Membership	N/A	\$7
<b>Rentals</b>		
Entire Aquatic Facility – For Profit	N/A	\$375
Entire Aquatic Facility – Non Profit	N/A	\$281
Single Lane Rental in Lap Pool	N/A	\$25
Single Lane Rental - Non Profit	N/A	\$15

(Code 1971, §2-35; Ord. No. 44-1991, §12; Ord. No. 77-1992, §16; Ord. No. 53-1995, §4 [part]; Ord. No. 43-1996, §3; Ord. No. 49-1998, §3; Ord. No. 45-1999, §3; Ord. No. 47-2002 §17; Ord. No. 63-2003, §11; Ord. No. 38-2004, §15; Ord. No. 49-2005 §5; Ord. No. 48, 2006, §5; Ord. No. 40-2008; Ord. No. 27-2009§4; Ord. No. 29-2010§4; Ord. No. 29-2012; Ord. No. 48-2013; Ord. No. 36-2014; Ord. No. 43-2015; Ord. No. 36-2016; Ord. No. 30-2017; Ord. No. 40-2018; Ord. No. 32-2019; Ord. No 20-2020; Ord. No 22-2021; Ord. No 19-2022; Ord. No 22-2023)

*That Section 2.12.040 of the Municipal Code of the City of Aspen, Colorado, which section sets forth user fees for miscellaneous leisure and recreation fees, is hereby amended to read as follows:*

**Sec. 2.12.040. Miscellaneous Leisure and Recreation Fees**

	Online Fee	In-Person Fee
<b>Adult Programs</b>		
Adult Basketball – Drop In	N/A	\$10
Adult Volleyball – Drop In	N/A	\$10
Men's Recreation Basketball	\$858	\$858
Adult Soccer - per team	\$572	\$572
Adult Softball – Men's League - per team	\$1,144	\$1,144
Adult Softball – Coed League - per team	\$967	\$967
Adult Flag Football - per team	\$572	\$572

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	<b>Online Fee</b>	<b>In-Person Fee</b>
<b>Tennis (These fees are a guidance to set yearly fee agreements with the tennis operator)</b>		
Tennis Clinics – Adult	\$48	\$48
Tennis Clinics – 10 Punch Pass - Adult	\$325	\$325
Tennis Lessons - Private - per hour	\$130	\$130
Tennis Court Rental Fees (Per Court)	\$33	\$33
Tennis Ball Machine Rental	\$22	\$22
Tennis One Month Membership - Individual	\$90	\$90
Tennis One Month Membership - Couple	\$115	\$115
Tennis One Month Membership - Family	\$150	\$150
<b>Youth Programs</b>		
Youth Baseball	\$150	\$150
T-Ball	\$83	\$83
Girls Softball	\$150	\$150
Day Camp - Daily Rate	\$51	\$51
Martial Arts – Monthly	\$51	\$51
Youth Biking	\$70	\$70
Specialty Camps - per week	\$350	\$350
<b>Youth Intramurals</b>		
Soccer - per 5 week season	\$112	\$112
Soccer – Kindergarten - per 5 week season	\$70	\$70
Basketball - per 12 week season	\$170	\$170
Basketball – Kindergarten - per 5 week season	\$70	\$70
Flag Football - per 5 week season	\$112	\$112
<b>Climbing Wall</b>		
Youth Beginner Rock Rats - per month	\$80	\$80
Youth Boulder Rats - per month	\$104	\$104
Youth Intermediate / Advanced Climbing - per month	\$105	\$105
Junior Rats - (Ages 5-7) - per month	\$70	\$70
Junior AROCK - per day (Ages 5-7)	\$70	\$70
Youth AROCK - per day (Ages 8-18)	\$130	\$130
Gymnasium Rental - 1 Hour	\$80	\$80
<b>Other Fees</b>		
Red Brick Facility Rental - Birthday (2 hours)	N/A	\$160
Playhouse	\$10	\$10
Pickleball Drop In Fee	\$11	\$11
Pickleball Clinic	\$165	\$165
Pickleball Summer/Winter Pass	\$180	\$180

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	Online Fee	In-Person Fee
<b>Other Fees (continued)</b>		
Personal Training Session – 1 hour	\$115	\$115
ARC Birthday Room - Birthday (2 hours)	\$160	\$160
ARC – Pavilion Rental	\$35	\$35
Shower – Drop In	\$14	\$14
Hockey League – Winter	\$356	\$356
Hockey Mountain High Tournament – Reg.	\$1,080	\$1,080
Skate Rental	\$4	\$4
Towel Rental	\$4	\$4

(Code 1971, §2-36; Ord. No. 44-1991, §12; Ord. No. 77-1992, §16; Ord. No. 68-1994, §7; Ord. No. 53-1995, §4 [part]; Ord. No. 43-1996, §4; Ord. No. 49-1998, §4; Ord. No. 45-1999, §4; Ord. No. 57-2000, §3; Ord. No. 47-2002, §15; Ord. No. 63-2003, §12; Ord. No. 38-2004, §12; Ord. No. 49-2005, §6; Ord. No. 48, 2006, §6); Ord. 52-2007; Ord. No. 40-2008; Ord. No. 27-2009§2; Ord. No. 29-2010§5; Ord. No. 29-2012; Ord. No. 48-2013; Ord. No. 36-2014; Ord. No. 43-2015; Ord. No. 36-2016; Ord. No. 30-2017; Ord. No. 40-2018; Ord. No. 32-2019; Ord. No 20-2020; Ord. No 22-2021; Ord. No 19-2022; Ord. No 22-2023)

*That Section 2.12.043 of the Municipal Code of the City of Aspen, Colorado, which section sets forth user fees for the Red Brick Center for the Arts, is hereby amended to read as follows:*

**Sec. 2.12.043. Red Brick Center for the Arts Fees**

<b>Program Fees</b>	
Adult Class - up to 2 hrs*	\$59
Adult Class - 2 hrs to 4 hrs*	\$97
Adult Class - full day rate*	\$192
Youth – Art Camp (1 week)	\$350
Gallery Commission (% of gross sales)	40%
Youth Art Class - up to 2 hrs*	\$41
Youth Art Class - 2 hrs to 4 hrs*	\$83
Youth Art Class - full day rate*	\$124
Private Adult Art Class - for an individual, up to 2 hours	\$310
Private Adult Art Class - for a group of 2 - 4 people, up to 2 hours	\$415
Private Adult Art Class - for a group over 5 people, up to 2 hours, per person	\$83
Private Youth Art Class - for a group up to 8 children, up to 2 hours	\$310
Private Youth Art Class - for a group of 9 children or more, up to 2 hours	\$415
<i>*Rate for different classes may vary based on supply costs.</i>	
<b>Facility Fees</b>	
Tenant Rent (per sq. foot)	\$2.12
Parking Permit	\$116
Room Rental (per hour)	\$28

(Ord. No. 40-2018; Ord. No. 32-2019; Ord. No 20-2020; Ord. No 22-2021; Ord. No 19-2022; Ord. No 22-2023)

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*That Section 2.12.045 of the Municipal Code of the City of Aspen, Colorado, which section sets forth user fees for the Wheeler Opera House, is hereby amended to read as follows:*

**Sec. 2.12.045. Wheeler Opera House**

	<b>For-Profit</b>	<b>Non-Profit</b>
<i>All Rates Below Include Rehearsals &amp; Performances</i>		
Public Event Day Rate   Mon-Thurs (up to 2 events per day)	\$875	\$490
Public Event Day Rate   Fri-Sun (up to 2 events per day)	\$965	\$540
Tech/Rehearsal Rate   Mon-Thurs	\$685	\$390
Tech/Rehearsal Rate   Fri-Sun	\$965	\$540
Weekly Rate   Mon-Fri (5 day max.)	\$3,500	\$1,960
Private Corporate Event Day Rate	\$5,000	\$975
The Vault Lobby Only (hourly, max. 4 hrs.)	N/A	\$100
<b>Box Office Royalty</b>		
Sales Commission   Onsite Events	6%	0%
Sales Commission   Offsite Events	6%	3%
<b>Credit Card Billback</b>		
Visa & Mastercard	3%	3%
American Express	4%	4%
<b>Box Office Ticket Sellers</b>		
Box Office Staff Onsite   2hr minimum per staff	\$31	\$31
Box Office Staff Offsite   2hr minimum per staff	\$40	\$40
<b>Box Office Set-Up</b>		
Box Office Event Set-Up Fee   Single Event	\$200	\$100
Box Office Event Set-Up Fee   5-9 events	\$800	\$400
<b>Support Services</b>		
Client Ticket Charge   Comps, Pass Bar Codes, & Consignment Tickets (per ticket over 25)	\$0.50	\$0.50
Theatre Technicians   4hr minimum per staff (hourly)	\$30	\$30
Production Manager   4hr minimum per staff (hourly)	\$40	\$40
Custodial Services Technician (hourly)	\$37	\$37
Foodservice Cleaning Fee (hourly)	\$75	\$75
Audio/Lighting Supervisor   4hr minimum per staff (hourly)	\$40	\$40
House Management Staff   4hr minimum per staff (hourly)	\$30	\$30
Catering Coordination   requires prior arrangement	\$40	\$40
Merchandise Seller	\$150	5% of gross sales
Merchandise – Recorded Material & Other	10% / 20% of gross	N/A

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	For-Profit	Non-Profit
<b>Equipment / Instrument Rental</b>		
9' Concert Grand Steinway Day Rate   approval required	\$255	\$255
Piano Tuning, per tuning rate	\$250	\$250
Drum Kit Rental Day Rate	\$200	\$200
Video Media Rental Day Rate   Projector, Screen, DCP	\$200	\$200
Video Media Rental Weekly Rate   5 consecutive days	\$500	\$500

\*In order to qualify for non-profit rates, organization must be a registered Roaring Fork Valley non-profit organization or qualifying performing artist.

(Ord. No. 68-1994, §8; Ord. No. 53-1995 §5; Ord. No. 45-1999, §5; Ord. No. 49-1998, §5; Ord. No. 57-2000, §4; Ord. No. 12-2003, §1; Ord. No. 63-2003, §13; Ord. No. 38-2004, §11; Ord. No. 48, 2006, §7; Ord. No. 40-2008; Ord. No. 27-2009 §6; Ord. No. 29-2010 §6; Ord. No. 29-2012; Ord. No. 48-2013; Ord. No. 36-2014; Ord. No. 43-2015; Ord. No. 36-2016; Ord. No. 30-2017; Ord. No. 40-2018; Ord. No. 32-2019; Ord. No 20-2020; Ord. No 22-2021; Ord. No 19-2022; Ord. No 22-2023)

*That Section 2.12.050 of the Municipal Code of the City of Aspen, Colorado, which section sets forth user fees for the Aspen Police Department, is hereby amended to read as follows:*

**Sec. 2.12.050. Aspen Police Department fees**

<b>Law Enforcement Records</b>		
Accident Reports – In Person		\$10
Case Reports		\$7
<i>Per Copied Page</i>		\$0.25
<b>Arrest History / Background Checks</b>		
Arrest History / Background Checks		\$10
<i>Per Copied Page</i>		\$0.25
Criminal History Report Per Name Search (5 names per person)		\$25
<i>Extensive Records Search Per Hour</i>		\$35
Communications Logging / Hour		\$35
<i>Per Audio CD</i>		\$25
Case Report/Accident Photos / CD		\$20
<i>Records Research / Additional Hour</i>		\$35
Body Worn Camera (BWC) Video Per Case		\$25
<i>BWC Records Research / Additional Hour</i>		\$35

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<b>Aspen Police Department</b>	
Alarm User Permit	\$114
First False Alarm / Year	\$118
Second False Alarm / Year	\$237
Third and Fourth False Alarm / Year	\$358
All Bank Alarms	\$380
Late Fees	\$12
Vehicle Inspection	\$20
Certified VIN Inspection	\$30
Off-Duty Security/Officer/Hour	\$95
Notary Fees	\$5
<b>Dog Vaccination and License Fees</b>	
Annual Dog Tag Fees	\$20
Spayed/Neutered Dog Tag Fee	\$10
Senior Citizen/Active Service Dog Tag Fee	FREE
Replacement Tag	\$4

(Code 1971, §2-38; Ord. No. 77-1992, §17; Ord. No. 68-1994, §§9—11; Ord. No. 53-1995, §§6—10; Ord. No. 43-1996, §§5—7; Ord. No. 49-1998, §§6—8; Ord. No. 45-1999, §§6—9, 20; Ord. No. 57-2000, §§5, 12; Ord. No. 47-2002, §2; Ord. No. 63-2003, §2; Ord. 2-2004, §3; Ord. 38-2004, §1; Ord. No. 49-2005, §1; Ord. No. 48, 2006, §8; Ord. No. 40-2008; Ord. No. 27-2009§7; Ord. No. 29-2010§7; Ord. No. 33-2011; Ord. No. 29-2012; Ord. No. 48-2013; Ord. No. 36-2014; Ord. No. 43-2015; Ord. No. 36-2016; Ord. No. 30-2017; Ord. No. 40-2018; Ord. No. 32-2019; Ord. No 20-2020; Ord. No 22-2021; Ord. No 19-2022; Ord. No 22-2023)

*That Section 2.12.051 of the Municipal Code of the City of Aspen, Colorado, which section sets forth user fees for the Engineering Department, is hereby amended to read as follows:*

**Sec. 2.12.051. Engineering Department fees**

<b>Encroachment Fees</b>	
Encroachment License and Application	\$675
Encroachment Fees (Minor Encroachment < 3 hrs)	\$100
Vacation Application (\$325 / hr for estimated 18 hours)	\$5,850
Permanent Encroachment Fee (per permit)	\$1,000
Permanent Encroachment for Earth Retention (per cuft/mo)	\$1.40
By commercial operations not associated with construction, including contractors and vendors (PSF/mo)	\$5.00
Base cost within the core by commercial operations associated with construction, including contractors and vendors (PSF/mo). Fees increase by 20% for first exception granted, 30% increase for second exception granted, 40% increase for every exception granted thereafter.	\$9.00
Outside of the core by commercial operations associated with construction including contractors and vendors (PSF/mo)	\$7.00

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<b>Right-of-Way Permits</b>	
Solely Sidewalk and Pedestrian Improvements	\$700
Service Lines and Telecom Utility Trenching - Asphalt Paving (may also include)	\$1,750
Main Lines Utility Trenching - (may also include service lines and flatwork)	\$2,150
Impacted ROW area greater than 5,000 SF (PSF)	\$1.50
Critical Public Infrastructure - Submitted by Utility Provider and not associated	\$700
<b>Landscape and Grading Permit</b>	
Engineering Development Review Fee	See fee schedule
Construction Mitigation Review Fee (as applicable)	See fee schedule
Utilities Development Review Fee (as applicable)	See fee schedule
Parks Development Review Fee (as applicable)	See fee schedule
Zoning Hourly Review Fee (as applicable)/hr	\$325

(Ord. No. 47-2002, §3; Ord. No. 49-2005, §13; Ord. No. 48, 2006, §9; Ord. No. 52-2007; Ord. No. 40-2008; Ord. No. 27-2009§8; Ord. No. 29-2010§8; Ord. No. 29-2012; Ord. No. 48-2013; Ord. No. 36-2014; Ord. No. 43-2015; Ord. No. 36-2016; Ord. No. 30-2017; Ord. No. 40-2018; Ord. No. 32-2019; Ord. No 20-2020; Ord. No 22-2021; Ord. No 19-2022; Ord. No 22-2023)

*That Section 2.12.052 of the Municipal Code of the City of Aspen, Colorado, which section sets forth user fees for the Environmental Health Department, is hereby amended to read as follows:*

**Sec. 2.12.052. Environmental Health Department fees**

<b>Environmental Health Fees</b>	
Event Plan Review	\$30
Event Inspection Fee	\$70
Swimming Pool Plan Review	\$79
<b>Environmental Health Fees (continued)</b>	
Restaurant Site Inspection	\$82
Food Safety Training	\$82
Large Childcare	\$100
Small Childcare	\$50
Plan review application	\$100
Plan review & pre-operational inspection (not to exceed)	\$580
HACCP plan review – written (not to exceed)	\$100
HACCP plan review – on-site (not to exceed)	\$400
Building Permit Review (per hour)	\$325
Real estate review (not to exceed)	\$75

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<b>Food Service License</b>	
Free (K-12 school, penal institution, non-profit serving food insecure populations)	\$0
Limited food service (convenience, other)	\$270
Restaurant 0-100 Seats	\$385
Restaurant 101-200 Seats	\$430
Restaurant Over 200 Seats	\$465
Grocery store (0 – 15,000 sq. ft.)	\$195
Grocery store (> 15,000 sq. ft.)	\$353
Grocery store w/ deli (0 – 15,000 sq. ft.)	\$375
Grocery store w/ deli (> 15,000 sq. ft.)	\$715
Mobile Unit (full-service)	\$385
Mobile Unit (pre-packaged)	\$270
Oil & Gas (Temporary)	\$855
Special Event (full-service)	\$255
Special Event (pre-packaged)	\$115
<b>Enforcement Fees and Penalties</b>	
Civil Penalty (4 consecutive or 4/5 inspections that don't "pass")	\$1,000

(Ord. No. 47-2002, §4; Ord. No. 63-2003, §2 Ord. No. 38-2004, §3; Ord. No. 49-2005, §2; Ord. No. 48, 2006, §10; Ord. No. 40-2008; Ord. No. 15-2009; Ord. No. 27-2009§9; Ord. No. 29-2010§9; Ord. 33-2011; Ord. No. 29-2012; Ord. No. 48-2013; Ord. No. 36-2014; Ord. No. 43-2015; Ord. No. 36-2016; Ord. No. 30-2017; Ord. No. 40-2018; Ord. No. 32-2019; Ord. No 20-2020; Ord. No 22-2021; Ord. No 19-2022; Ord. No 22-2023)

*That Section 2.12.060 of the Municipal Code of the City of Aspen, Colorado, which section sets forth user fees for the Parking Department, is hereby amended to read as follows:*

**Sec. 2.12.060. Parking fees**

<b>Rio Grande Plaza Parking</b>	
Hourly Rate	\$2.00
Maximum Daily Fee	\$12.00
Validation Stickers / Visit	\$6.00
Unlimited Use Monthly Pass	\$250.00
Lost Ticket Fee	\$25.00
5-Day Unlimited Access Hotel Pass	\$60.00
Special Events Pass / Day	\$6.00
Access Replacement Card	\$20.00

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<b>Commercial Core Pay Parking (between 7:00 AM and 6:00 PM)</b>	
Hourly Rates (10:00am to 11:00am) High Season	\$4.00
Hourly Rates (11:00am to 3:00pm) High Season	\$6.00
Hourly Rates (3:00pm to 6:00pm) High Season	\$4.00
Hourly Rates (10:00am to 11:00am) Low Season	\$2.00
Hourly Rates (11:00am to 3:00pm) Low Season	\$4.00
Hourly Rates (3:00pm to 6:00pm) Low Season	\$2.00
30 minutes	\$1.00
Single Space Meters (per 15 minutes)	\$0.50
<b>Residential Permit Parking</b>	
Residential Day Pass	\$8.00
Space Rental Fee / Day	\$20.00
First and Second Permit for Residence and Guest	Free
Third Permit for Resident and Guest	\$25.00
Lodge Guest Permit (4-days)	\$3.00
Business Vehicle Permit	\$125.00
High Occupancy Vehicle Permit	Free
Electric Vehicles	Free
Electric Vehicle Charging - Level 2 Charger / Up to \$0.25 per kWh	\$0.25
Electric Vehicle Charging - Level 3 Charger / Up to \$0.45 per kWh	\$0.45
Smart Loading Zone per 15 minutes	\$0.50
<b>Miscellaneous Parking</b>	
Delivery Vehicle Permit	\$100.00
Service Vehicle	50% of parking rates
Construction – Residential / Day	\$40.00
Construction – Commercial / Day	\$100.00
Expedited Construction Parking Reservation (< 48 hours notice) / Space	\$100.00
Reserved Spaces for Approved Activities	\$50.00
Handicapped Parking	Free
Permit Replacement	\$75.00
Tow Truck Cancellation Fee	\$40.00
Boot Fee	\$75.00
Towing Fee (Tickets / Snow / Farmer's)	\$160.00
Towing Fee (72 Hour / Abandoned)	\$200.00
Ticket Late Fee	\$10.00
Neighborhood Electric Vehicles	Free

1-The residential permit parking program restrictions shall be in effect from 8:00 a.m. until 5:00 p.m., Monday through Friday (official holidays exempted), unless otherwise specified.

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2-Neighborhood electric vehicles (NEV's) are defined as follows: A low-speed electric vehicle which does not exceed speeds of 20-25 mph. The vehicle must have seat belts, headlights, windshield wipers, safety glass, tail lamps, front and rear turn signals and stop lamps. These vehicles must have a vehicle identification number (VIN) and be state-licensed. NEV's are only permitted within the City limits and on roads that have speed limits less than 40 mph.

3-High Season includes the months of Jan, Feb, Mar, Jun, Jul, Aug, Sep, and Dec. Low Season includes Apr, May, Oct and Nov.

(Code 1971, §2-39; Ord. No. 36-1994, §1; Ord. No. 68-1994, §12; Ord. No. 53-1995, §20; Ord. No. 43-1996, §17; Ord. No. 49-1998, §9; Ord. No. 45-1999, §9; Ord. No. 57-2000, §5; Ord. No. 4-2002, §1; Ord. No. 47-2002, §19; Ord. No. 63-2003, §15; Ord. No. 49-2005, §14; Ord. No. 39-2007; Ord. No. 33-2011; Ord. No. 29-2012; Ord. No. 48-2013; Ord. No. 36-2014; Ord. No. 43-2015; Ord. No. 36-2016; Ord. No. 30-2017; Ord. No. 40-2018; Ord. No. 32-2019; Ord. No 20-2020; Ord. No 22-2021; Ord. No 19-2022; Ord. No 22-2023)

*That Section 2.12.070 of the Municipal Code of the City of Aspen, Colorado, which section sets forth user fees for the City Clerk's Office, is hereby amended to read as follows:*

**Sec. 2.12.070. Liquor and marijuana license application fees**

<b>Liquor Licenses</b>	
Beer Permit (3.2% by Volume)	\$10
Special Event Permit	\$25
New License	\$1,000
Transfer of Location or License	\$750
Hotel & Restaurant or Tavern including Modest - Renewal Fee	\$178.75
Beer & Wine including Modest - Renewal Fee	\$152.50
Retail Liquor Store or Drug Store - Renewal Fee	\$122.50
Arts or Club-Renewal Fee	\$115
3.2 Beer-Renewal Fee	\$103.75
Optional Premises License	\$50
Temporary Permit	\$100
Late Renewal Application Fee	\$500
Tastings Permit	\$100
<b>Marijuana Licenses</b>	
Medical or Retail Marijuana Center New License Fee	\$2,000
Medical & Retail Marijuana Optional Premise Cultivation License	\$2,000
Medical or Retail Marijuana Infused Products Manufacturers' License	\$2,000
Medical Marijuana Center Applying for Retail Marijuana Store License	\$2,000
Medical or Retail Marijuana Transfer of Ownership	\$750
Medical or Retail Marijuana Change of Location	\$500
Medical or Retail Marijuana Change of Corporation or LLC Structure	\$100
Medical or Retail Marijuana Modification of Premises	\$100
Renewal of Retail or Medical Marijuana License	\$1,000

(Code 1971, §2-40; Ord. No. 8-1994, §4; Ord. No. 45-1999, §10; Ord. No. 24-2004, §2; Ord. No. 29-2012; Ord. No. 48-2013; Ord. No. 36-2014; Ord. No. 43-2015; Ord. No. 36-2016; Ord. No. 30-2017; Ord. No. 40-2018; Ord. No. 32-2019; Ord. No 20-2020; Ord. No 22-2021; Ord. No 19-2022; Ord. No 22-2023)

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*That Section 2.12.080 of the Municipal Code of the City of Aspen, Colorado, which section sets forth user fees for the Parks Department, is hereby amended to read as follows:*

**Sec. 2.12.080. Parks Department fees**

<b>Parks Use and Special Event Fees</b>	
<b>Administration Fee</b>	
One-Time Park Rental	\$22
Reoccurring Park Rental	\$90
Special Event Permit	\$180
<b>Business License</b>	
Up To 7 Days	\$50
<b>Park Rental Fee</b>	
Base Rate (hourly)	\$32
Athletic Field Prep (per athletic season)	\$100
Add-On Fee: Additional Requested Athletic Paint or Prep Fee (per day)	\$45
Add-On Fee: Commercial Fee (per day)	\$25
<b>Special Event Fee (per day)</b>	
Daily Rate (per park, per day)	\$768
<b>Skate Park Commercial Fee (per day)</b>	
<b>Commercial Rafting Put-in Fee (per season)</b>	
Commercial Rafting Put-in Fee (per season)	\$300
<b>Paragliding Fees</b>	
Landing Zone Fee (Per Year)	\$50
Paragliding Commercial Landing Fee	\$2
<b>Flags and Banners</b>	
Flags on Main Street/Flag	\$18
Banners on Main Street/Banner	\$18
<b>Mall Space Leasing</b>	
Price (PSF)	\$5
<b>Filming</b>	
3-10 People	\$155
11-30 People: Still	\$255
11-30 People: Video	\$360
31-49 People: Still	\$360
31-49 People: Video	\$460
50 and Over People	\$870
<b>Tree Fees</b>	
Standalone Tree Removal Permit	\$150
<i>And per tree</i>	\$10
Mitigation Fee	\$46

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<b>Parks Development Fees</b>	
Encroachment Review	\$180
Right of Way Review	\$210
Landscaping/Grading Review (PSF of disturbance)	\$0.28
Landscape/Resource Review (PSF of disturbance)	\$0.28
Fence Permit Review	\$60
Roofing Permit Review	\$100

(Ord. No. 45-1999, §11; Ord. No. 47-2002, §6; Ord. No. 63-2003, §14; Ord. No. 38-2004, §5; Ord. 52-2007; Ord. No. 33-2011; Ord. No. 29-2012; Ord. No. 48-2013; Ord. No. 36-2014; Ord. No. 43-2015; Ord. No. 36-2016; Ord. No. 30-2017; Ord. No. 40-2018; Ord. No. 32-2019; Ord. No 20-2020; Ord. No 22-2021; Ord. No 19-2022; Ord. No 22-2023)

*That Section 2.12.100 of the Municipal Code of the City of Aspen, Colorado, which section sets forth user fees for the Building and Planning Department, is hereby amended to read as follows:*

**Sec. 2.12.100. Building and Planning**

This Section of the Code sets forth building permit fees for the City Community Development Department, and shall be applied to applications submitted on or after January 1, 2024:

<b>BUILDING PERMIT FEES</b>	
Total Valuation: \$1.00 to \$5,000.00	\$25.00
Total Valuation: \$5,001.00 to \$50,000.00	50% of sum of \$25 + 5.0% of permit valuation over \$5,000
Total Valuation: \$50,001.00 to \$100,000.00	75% of sum of \$2,275 + 3.5% of permit valuation over \$50,000
Total Valuation: \$100,001.00 to \$250,000.00	\$4,025 + 2.5% of permit valuation over \$100,000
Total Valuation: \$250,001.00 to \$500,000.00	\$7,775 + 2.0% of permit valuation over \$250,000
Total Valuation: \$500,001.00 to \$1,000,000.00	\$12,775 + 1.75% of permit valuation over \$500,000
Total Valuation: \$1,000,001.00 to \$2,500,000.00	\$21,525 + 1.5% of permit valuation over \$1,000,000
Total Valuation: \$2,500,001.00 to \$5,000,000.00	\$44,025 + 1.25% of permit valuation over \$2,500,000
Total Valuation: Above \$5,000,000	\$75,275 + 0.75% of permit valuation over \$5,000,000 plus 0.5% of permit valuation over \$10,000,000
Building Permit Review Fee (per hour)	\$325.00

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<b>Fees Due Upon Permit Submittal</b>	
Plan Check Fees (as percent of total building permit outlined above)	65%
Energy Code Fee (as percent of total building permit outlined above)	15%
<b>Fees Due Upon Permit Issuance</b>	
Building Permit Fee (as percent of total building permit outlined above)	100%
GIS Fee (applicable only if changing building footprint)	\$500.00
Renewable Energy Mitigation Payment	(see details below)
Use Tax Deposit – City of Aspen	2.1% of value of materials for projects over \$100,000
Use Tax Deposit – Pitkin County	0.1% of value of materials

<b>RENEWABLE ENERGY MITIGATION PAYMENT</b>	
<b>Residential Exterior Energy Use</b>	
Snowmelt – includes roof and gutter de-icing systems	\$34 per square foot divided by boiler efficiency (AFUE)
Outdoor Pool	\$136 per square foot divided by boiler efficiency (AFUE)
Spa – pkg. or portable spas < 64 sqft are exempt	\$176 per square foot divided by boiler efficiency (AFUE)
<b>Residential Onsite Renewable Credits (certain restrictions may apply)</b>	
Photovoltaic Systems	\$6,250 per KWH
Solar Hot Water Systems	\$125 per square foot
Ground Source Heat Pumps	\$1,400 per 10,000 BTU per hr
<b>Commercial Exterior Energy Use</b>	
Snowmelt – includes roof and gutter de-icing systems	\$60 per square foot divided by boiler efficiency (AFUE)
Outdoor Pool	\$170 per square foot divided by boiler efficiency (AFUE)
Spa – pkg. or portable spas < 64 sqft are exempt	\$176 per square foot divided by boiler efficiency (AFUE)
<b>Commercial Onsite Renewable Credits (certain restrictions may apply)</b>	
Photovoltaic Systems	\$6,250 per KWH
Solar Hot Water Systems	\$224.65 per square foot
Ground Source Heat Pumps	\$1,400 per 10,000 BTU per hr

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**CHANGE ORDER FEES**

*Applications for change orders shall cause a revision to the overall project valuation. Fees for the previously submitted permit application shall not be refunded or credited toward change order fees. Not all change orders will require additional fees in each fee category. A change order fee applies each time a change order is submitted. A change order may propose multiple changes, and applicants are encouraged to "bundle" their change order requests to minimize fees.*

**Fees Due Upon Change Order Issuance**

Change Order Plan Check Fee - Engineering	See Engineering Development, Construction Mitigation Plan, & Erosion Fees within Section.
Change Order Plan Check Fee - Parks	See Parks Department Fees Sec. 2.12.080
Change Order Energy Code Review Fee – if applicable	\$325.00/hr.
Change Order Building Permit Fee (as a percentage of revised permit fee)	5%

**PHASED PERMITTING FEES**

*Applications for Building Permits may be issued in "phases" prior to the entire permit being ready for issuance. For a permit to be issued in phases, all elements of that phase must be reviewed and approved by the Building Department and applicable referral agencies. A Phased Building Permit still requires complete submission of all required documents and information for all phases at initial permit application submission. Issuance of a permit in phases is at the discretion of the Chief Building Official. Fees for phased permit issuance are in addition to fees due for issuance of a complete building permit.*

**Fees Due at Issuance of Phase 1 Permit:**

Building Permit Review Phasing Fee	35% of Building Permit Fee
Zoning Review Phasing Fee	10% of Zoning Review Fee
Construction Mitigation Phasing Fee	50% of Construction Mitigation Fee
Engineering Development Review Phasing Fee	10% of Engineering Fee
Parks Phasing Fee	10% of Parks Review Fee
Utilities Development Review Phasing Fee	10% of Utilities Review Fee

**SPECIAL SERVICES FEES**

Inspection Fee Outside of Normal Business Hrs. (per hour, min. 2 hrs.)	\$325.00/hr.
Re-inspection Fee (per inspection)	\$325.00/hr.
Special Inspections Fee for Unspecified Inspection Type (per hour, min. 1 hr.)	\$325.00/hr.
Building Permit Extension Fee – per Occurrence	7.5% of Building Fee Permit (\$5,000 maximum per extension)

**REPAIR FEES**

Permit Fee	\$25.00
Plan Review Fee	\$325.00/hr.
Zoning Review Fee	\$325.00/hr.
Construction Mitigation Review Fee	See Construction Mitigation Fees within Section
Engineering Review	10% of Engineering Review Fee
Parks Review Fee	See Parks Department Fees Sec. 2.12.080

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<b>RE-ROOFING AND ROOFING FEE</b>	
Permit Fee	\$25.00
Plan Review Fee	\$25.00/100 sqft of roofing
Zoning Review Fee	\$325.00/hr.
Construction Mitigation Review Fee	See Construction Mitigation Fees within Section
Parks Review	See Parks Department Fees Sec. 2.12.080
<b>INTERIOR FINISH &amp; FIXTURE REMOVAL FEE</b>	
Permit Fee	\$25.00 (minimum)
Plan Review Fee	\$325.00/hr. (1 hr. minimum)
Construction Mitigation Fee	See Construction Mitigation Fees within Section
<b>TEMPORARY STRUCTURE</b>	
Permit Fee	\$25.00
Plan Review Fee	\$325.00/hr. (1 hr. minimum)
Parks Review Fee	See Parks Department Fees Sec. 2.12.080
Fire Department Review Fee	\$100.00
<b>CERTIFICATE OF OCCUPANCY</b>	
Permanent Certificate	Included in Building Permit Fee
Temporary Certificate per Occurrence (max \$5,000 ea.)	7.5% of Building Permit Fee
<b>ENFORCEMENT FEES AND PENALTIES</b>	
<p><i>Projects that had a Land Use review cannot submit for a building permit until all invoices related to the Land Use review have been paid in full. Additional penalties, pursuant to Municipal Code Section 26.104.070, Land Use Application Fees, also may be applicable.</i></p> <p><i>For violations of the adopted building codes other than a stop work order or correction notice, the Chief Building Official may issue a Municipal Court citation. Fees, fines, and penalties by citation for violations of the Building Code shall be established by the Municipal Court Judge according to the scope and duration of the offense. Penalties may include: revocation of Contractor License(s); prohibition of any work on the property for a period of time; recovery of costs to the public for any required remediation of the site; additional Building Permit Review Fees; fees to recover administrative costs required by City staff to address the violation; and, other fees, fines, and penalties or assessments as assigned by the Municipal Court Judge.</i></p> <p><i>No Certificate of Occupancy shall be issued until all fees have been paid in full. Violations of this policy are subject to fines.</i></p>	
Stop Work Order or Correction Notice – 1st Infraction	2 Times Permit Valuation Fee
Stop Work Order or Correction Notice – 2nd Infraction	4 Times Permit Valuation Fee
Stop Work Order or Correction Notice – 3rd Infraction (license subject to suspension or revocation)	8 Times Permit Valuation Fee

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### COMMUNITY PURPOSE DISCOUNT PROGRAMS

*The Chief Building Official may from time to time implement lower fees to encourage certain types of building improvements as directed by the City Council or City Manager. Example programs may include energy efficiency improvements, accessibility improvements and the like. Special fees shall not exceed those otherwise required.*

*Notwithstanding the building permit fee schedule, City Council may authorize a reduction or waiver of building permit fees, engineering review fees, or construction mitigation fees as deemed appropriate. The Community Development Director shall waive building permit fees for General Fund Departments of the City of Aspen consistent with City policy.*

*The Community Development Director may reduce building permit review fees by no more than 50% for projects with a fee significantly disproportionate to the service requirements. The City may not waive or reduce fees collected on behalf of a separate government agency. The City may not reduce or waive a tax.*

### FEE WAIVERS FOR NON-PROFIT ORGANIZATIONS

*Applications submitted for Building Permits by nonprofit organizations (as determined by their 501(c)3 status and those organizations that do not have a tax base) are eligible to have planning/building permit fees waived based on the following schedule:*

*Building Plan Check, Energy Code, Permit Fees, Engineering, Parks and Utilities Review Fees:*

Project Valuation < = \$5,000	100% Fee Waiver
Project Valuation > \$5,000	50% Fee Waiver of Fees for Project Valuations between \$5,000 and \$250,000

*Fee waivers shall not exceed a combined value of \$15,000 for a single project per twelve consecutive month period. All other applicable utilities fees are not subject to this waiver, including but not limited to: investment charge, connection permit, tap fees, hook-up charges, service fees, and electric extension costs.*

### FEE WAIVERS FOR AFFORDABLE HOUSING PROJECTS

*Applications submitted for new projects that are 100 percent affordable housing are eligible for a 100 percent fee waiver for Building, Engineering, Parks, Zoning, and Utility Plan Review fees; Construction Mitigation Plan Review; Aspen Energy Code Payment; Building Permit Fee; and GIS Fee; excluding fees levied by jurisdictions other than the City of Aspen. This fee waiver shall be limited to new projects, and does not apply to existing individual affordable housing units that may be seeking a remodel, expansion, etc.*

### SMALL LODGE PROGRAM

*Applications for Building Permits for Small Lodges, as defined in Ordinance 15, Series 2015, are eligible for reduced building permit review fees based on the following schedule. To be eligible for the discount, all lodges must enter into an agreement with the City stating that the property will remain a lodge for a minimum number of years, and that if the use changes during that time period, the property shall owe the City 100% of the building permit fees. The reductions shall apply to Plan Check, Energy Code, Zoning Review, Engineering Review, CMP, and Building Permit fees.*

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Category of Work	% of Building Permit Fee Charged	Length of City Agreement
Minor interior upgrade (e.g., paint, carpet, light fixtures)	25%	5 years
Minor exterior upgrade (e.g., new windows, new paint/exterior materials)	25%	5 years
Major interior upgrade A (e.g., remodel units, including bathrooms)	50%	10 years
Major interior upgrade B (e.g., remodel common areas and any kitchen/food service facilities)	50%	10 years
Redevelopment or Major Expansion	75%	20 years
<b>EXPIRED or CANCELLED PERMITS and REFUNDS</b>		
<p><i>Plan Check fees are not refundable for expired or cancelled permits. Impact mitigation fees for un-built projects (construction not started) shall be refunded 100%. Building permit and impact fees for partially constructed projects are not refundable. Expired or cancelled permits are not renewable. Projects with expired or cancelled permits must reapply for building permits and pay all applicable fees. Projects with expired or cancelled permits that have previously paid impact fees need only pay (or be refunded) the difference in impact fees when applying for a new permit.</i></p>		

*This Section of the Code sets forth engineering review fees for the City Engineering Department, and shall be applied to applications submitted on or after January 1, 2024:*

<b>Engineering Development Fees</b>	
200 – 500 SF	\$700
501 – 1000 SF	\$1,350
Above 1000 SF (PSF)	\$1.60
Change Order PSF	\$0.45
<b>Construction Mitigation Fees</b>	
Engineering Construction Mitigation (PSF)	\$0.50
Interior Finish & Fixture Removal	\$600
Roof Repair	\$300
Repair, other	\$300
Change Order PSF	\$0.30
<b>Erosion Fees</b>	
Erosion and Sediment Fee (PSF)	\$0.40
Change Order PSF	\$0.20
<p><i>Fifty percent of the construction mitigation fee will be collected at permit submission; the remaining fifty percent upon permit issuance. Fees are not triggered unless a Construction Mitigation Review is performed. Triggers for the Construction Mitigation Review are located in the Construction Mitigation Plan requirements.</i></p>	

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<b>Engineering Land Use Review</b>	
Administrative, Minor Non-NOA	\$1,250
Administrative, Major NOA	\$2,000
Board Review, Minor	\$1,500
Board Review, Major	\$5,000
Planned Development & Other Complex Cases	\$15,000

*This Section of the Code sets forth electrical permit fees for the City Community Development Department, and shall be applied to applications submitted on or after January 1, 2024:*

<b>RESIDENTIAL ELECTRICAL FEES</b>	
<i>Fee is based on the enclosed living area only, includes construction of, or remodeling or addition to a single-family home, duplex, condominium, or townhouse. If not wiring any portion of the above listed structures, and are only changing or providing a service, see "Other Electrical Installation Fees" below.</i>	
Living area not more than 1,000 square feet	\$155.00
Living area 1,001 to 1,500 square feet	\$233.00
Living area 1,501 to 2,000 square feet	\$310.00
Living area over 2,000 square feet	\$310.00 + \$16.00 per 100 sqft over 2,000
<b>Other Electrical Installation Fees</b>	
<i>Including some residential installations that are not based on square footage (not in a living area, i.e., garage, shop, and photovoltaic, etc.). Fees in this section are calculated from the total cost to customer, including electrical materials, items and labor - whether provided by the contractor or the property owner. Use this chart for a service connection, a temporary meter, and all commercial installations.</i>	
Installation Permit on Projects Valuing Less than \$2,000	\$155.00
Installation Permit on Projects Valuing \$2,000 or More	\$155.00 + \$16.00 per thousand dollars (rounded up)
Re-Inspections	\$77.50
Extra Inspections	\$77.50
Photovoltaic Generation System (Valuation based on cost to customer of labor, materials, & items)	
Residential: Valuation not more than \$2,000	\$115.00
Residential: Valuation \$2,001 and above	\$115.00 plus \$11.50 per thousand or fraction thereof (max \$500)
Commercial: Valuation not more than \$2,000	\$115.00
Commercial: Valuation \$2,001 and above	\$115.00 plus \$11.50 per thousand or fraction thereof (max \$1,000)

*This Section of the Code sets forth mechanical permit fees for the City Community Development Department, and shall be applied to applications submitted on or after January 1, 2024:*

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<b>MECHANICAL PERMIT FEES</b>	
Mechanical Permit (per unit)	\$66.31
Supplemental Permit for which the original has not expired, been canceled or finalized (per unit)	\$26.53
<b>UNIT FEE SCHEDULE</b>	
<b>Furnaces (installation or relocation)</b>	
Forced-air or gravity-type furnace or burner, including attached ducts and vents; floor furnace, including vent; suspended heater; recessed wall heater or floor-mounted unit heater (per unit)	\$66.31
<b>Appliance Vents (installation, relocation or replacement)</b>	
Each appliance vent installed and not included in an appliance permit	\$33.16
<b>Cooling Systems</b>	
Each refrigeration unit, cooling unit, absorption unit or each heating, cooling, absorption or evaporative cooling system, including installation of controls regulated by the Mechanical Code	\$33.16
<b>Boilers, Compressors and Absorption Systems (installation or relocation)</b>	
Each boiler or compressor to and including 3 horsepower (10.6 kW) or each absorption system to and including 100,000 Btu/h (29.3 kW)	\$66.31
Each boiler or compressor over 3 horsepower (10.6 kW) to and including 15 horsepower (52.7 kW) or each absorption system over 100,000 Btu/h (29.3 kW) to and including 500,000 Btu/h (293.1 kW)	\$132.63
Each boiler or compressor over 15 horsepower (52.7 kW) to and including 30 horsepower (105.5 kW) or each absorption system over 500,000 Btu/h (146.6 kW) to and including 1,000,000 Btu/h (293.1 kW)	\$176.83
Each boiler or compressor over 30 horsepower (105.5 kW) to and including 50 horsepower (176 kW) or each absorption system over 1,000,000 Btu/h (293.1 kW) to and including 1,750,000 Btu/h (512.9 kW)	\$265.25
Each boiler or compressor over 50 horsepower (176 kW) or each absorption system over 1,750,000 Btu/h (512.9 kW)	\$331.56
<b>Air Handlers</b>	
<i>Fee does not apply to units included with a factory-assembled appliance, cooling unit, evaporative cooler or absorption unit for which a permit is required elsewhere in the Mechanical Code.</i>	
Each air-handling unit to and including 10,000 cubic feet per minute (cfm) (4,719 L/s), including ducts attached thereto	\$33.16
Each air-handling unit over 10,000 cfm (4,719 L/s)	\$66.31

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<b>Evaporative Coolers</b>	
Each evaporative cooler other than portable type	\$33.16
<b>Ventilation and Exhaust</b>	
Each ventilation fan connected to a single duct	\$26.53
Each ventilation system which is not a portion of any heating or air-conditioning system authorized by a permit	\$33.16
Each hood which is served by the mechanical exhaust, including the ducts for such hood	\$33.16
<b>Miscellaneous</b>	
Each appliance or piece of equipment regulated by the Mechanical Code but not classed in other appliance categories or for which no other fee is listed in the table	\$33.16
<b>Other Mechanical Inspections Fees</b>	
Hourly inspection fee outside of normal business hrs (min. 2 hrs)	\$325.00
Re-inspection fees assessed under Section 305.8 (per inspection)	\$325.00
Hourly inspections fee for unspecified inspection type(min. 1 hr)	\$325.00
Hourly fee for additional plan review required by changes, additions or revisions to plans or plans for which an initial review has been completed	\$325.00

*This Section of the Code sets forth plumbing permit fees for the City Community Development Department, and shall be applied to applications submitted on or after January 1, 2024:*

<b>PLUMBING PERMIT FEES</b>	
Plumbing Permit (per issuance)	\$66.31
Each supplemental permit for which the original has not expired, been canceled or finalized	\$26.53
<b>UNIT FEE SCHEDULE</b>	
<b>Fixtures and Vents</b>	
Each plumbing fixture or trap or set of fixtures on one trap (including water, drainage piping and backflow protection)	\$26.53
For repair or alteration of drainage or vent piping, each fixture	\$13.26
<b>Sewers, Disposal Systems and Interceptors</b>	
Each building sewer and each trailer park sewer	\$265.25
Each industrial waste pretreatment interceptor, including its trap and vent, excepting kitchen-type grease interceptors functioning as traps	\$66.31
Rainwater systems, per drain (inside buildings)	\$33.16

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<b>Water Piping and Water Heaters</b>	
For installation, alteration or repair of water piping or water-treating equipment or both, each	\$26.53
For each water heater, including vent	\$33.16
<b>Gas Piping Systems</b>	
Each gas piping system of one to five outlets	\$13.26
Each additional outlet over five, each	\$6.63
<b>Lawn Sprinklers, Vacuum Breakers and Backflow Protection Devices</b>	
Each lawn sprinkler system on any one meter, including backflow protection devices thereof	\$26.53
For atmospheric-type vacuum breakers or backflow protection devices not included in Fixtures and Vents:	
1 to 5 devices	\$26.53
Over 5 devices, each	\$6.63
Each backflow-protection device other than atmospheric-type vacuum breakers:	
2 inches (50.88 mm) and smaller	\$33.16
Over 2 inches (50.8 mm)	\$53.05
<b>Swimming Pools</b>	
Each public pool	\$1,591.50
Each public spa	\$795.75
Each private pool	\$530.50
Each private spa	\$265.25
<b>Miscellaneous</b>	
Each appliance or piece of equipment regulated by the Plumbing Code but not classed in other appliance categories or for which no other fee is listed in this code	\$33.16
<b>Other Plumbing Inspection Fees</b>	
Hourly inspection fee outside of normal business hrs. (min. 2 hrs)	\$325.00
Re-inspection fees – inspections required after a failed inspection (per inspection)	\$325.00
Hourly inspections fee for unspecified inspection type (min. 1 hr)	\$325.00
Hourly fee for additional plan review required by changes, additions or revisions to plans or plans for which an initial review has been completed	\$325.00

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*This Section of the Code sets forth licensing fees for the City Community Development Department, and shall be applied to applications submitted on or after January 1, 2024:*

<b>General Contractor Licenses (3-year term)</b>	
Unlimited	\$450
Commercial	\$450
Light Commercial	\$450
Homebuilder	\$450
<b>Specialty Contractor Licenses (3-year terms)</b>	
Alteration and Maintenance	\$142
Drywaller Fire Resistive Construction & Penetrations	\$142
Excavation	\$142
Insulation / Energy Efficiency	\$142
Mechanical Contractor	\$142
Radon Mitigation	\$142
Roofing	\$142
Solid Fuel and Gas Appliance	\$142
Temporary Contractor	\$142
Tent Installer	\$142
Concrete	\$142
Low Voltage	\$142
Masonry	\$142
Fire Alarm System Installer	\$142
Fire Sprinkler System Installer	\$142

(Ord. No. 63-2003, §7; Ord. No. 38-2004, §6; Ord. No. 49-2005, §8; Ord. No. 48, 2006, §12; Ord. No. 3-2011, §1; Ord. No. 29-2012; Ord. No. 43-2015; Ord. No. 36-2016; Ord. No. 30-2017; Ord. No. 40-2018; Ord. No. 32-2019; Ord. No 20-2020; Ord. No 22-2021; Ord. No 19-2022; Ord. No 22-2023)

**ORDINANCE NO. 22**

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*That Section 2.12.130 of the Municipal Code of the City of Aspen, Colorado, which section sets forth user fees for the Car-to-Go Carshare Program, is hereby amended to read as follows:*

**Sec. 2.12.130. Car-To-Go Carshare Program fees**

<b>FEES</b>	
Application	\$25.00
Monthly Membership	\$10.00
Hourly Usage	\$4 - \$6
Per Mile Usage	\$0.40 - \$0.60
Fixed daily Rate	\$70 - \$90
No Reservation Fee	\$50.00
Emergency Cleaning (per hour, plus cleaning costs)	\$50.00
Missing/Incorrect Trip Ticket/Reservation	\$30 - \$50
NSF Check	\$30 - \$50
Lost Key Fee	\$30 - \$50
Late Return Fee (per hour, plus applicable taxi fees)	\$30 - \$50
Low Fuel Fee (plus applicable taxi fees)	\$30 - \$50
<b>CREDITS</b>	
Inconvenience Credit (per hour, plus applicable taxi fees)	\$30 - \$50
Referral	\$25.00
Refuel / Wash	\$4 / \$6

(Ord. No. 29-2012; Ord. No. 36-2014; Ord. No. 43-2015; Ord. No. 36-2016; Ord. No. 30-2017; Ord. No. 40-2018; Ord. No. 32-2019; Ord. No 20-2020; Ord. No 22-2021; Ord. No 19-2022; Ord. No 22-2023)

*That Section 2.12.140 of the Municipal Code of the City of Aspen, Colorado, which section sets forth user fees for the Stormwater Department, is hereby amended to read as follows:*

**Sec. 2.12.140. Stormwater fees**

Fee-in-Lieu of Detention Fee (per cubic foot of detention req.)	\$78.78
<p>(a) The fee is based on 100 percent of the estimated cost of constructing a detention facility on-site. The City Engineer at his/her sole discretion may require a certified cost estimate for construction of detention meeting the standards contained in the Urban Runoff Management Plan (Manual) established in Sec 28.02.010 and may accept at his/her sole discretion this amount to be paid in-lieu-of detention.</p>	
<p>(b) Required detention storage shall be calculated at the rate of 6.20 cubic feet per 100 square feet of impervious area. The City Engineer at his/her sole discretion may require a certified storage volume estimate for construction of detention meeting the standards contained in the Urban Runoff Management Plan (Manual) established in Sec 28.02.010 and may accept at his/her sole discretion this amount to be used for detention volume storage requirements.</p>	

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(Ord. No. 40-2008; Ord. No. 27-2009§11; Ord. No. 29-2010§11; Ord. No. 15-2011§2; Ord. No. 29-2012; Ord. No. 48-2013; Ord. No. 36-2014; Ord. No. 43-2015; Ord. No. 36-2016; Ord. No. 30-2017; Ord. No. 40-2018; Ord. No. 32-2019; Ord. No 20-2020; Ord. No 22-2021; Ord. No 19-2022; Ord. No 22-2023)

*That Section 2.12.150 of the Municipal Code of the City of Aspen, Colorado, which section sets forth user fees for the Community Broadband, is hereby amended to read as follows:*

**Sec. 2.12.150. Community Broadband**

	Monthly Recurring Charge	Non-Recurring Charge
<b>High-Speed Dedicated Internet Access (DIA)*</b>		
100 Mpbs/100 Mpbs Upload/Download	\$368.00	\$250.00
200 Mpbs/200 Mpbs Upload/Download	\$525.00	\$250.00
500 Mpbs/500 Mpbs Upload/Download	\$788.00	\$250.00
1 Gbps/1 Gbps Upload/Download	\$1,575.00	\$250.00
<small>1. Assumes fiber pair available to location 2. Internet service includes 1 dynamic IP address 3. Higher bandwidth and different services may be available on a customized basis 4. Flexibility at discretion of Aspen City Manager</small>		

(Ord. No 22-2021; Ord. No 19-2022; Ord. No 22-2023)

*That Section 26.104.070 of the Municipal Code of the City of Aspen, Colorado, which section sets forth land use application fees, is hereby amended to read as follows:*

**Sec. 26.104.070. Land Use Application Fees**

This Section of the code sets forth certain fees related to planning and historic preservation as follows, applicable to applications submitted on or after January 1, 2024:

Planning Review: Deposit and Billing Administration
<i>The Community Development Department staff shall keep an accurate record of the actual time required for the processing of each land use application and additional billings shall be made commensurate with the additional costs incurred by the City when the processing of an application by the Community Development Department takes more time than is covered by the deposit. In the event the processing of an application by the Community Development Department takes less time than provided for by the deposit, the Department shall refund the unused portion of the deposited fee.</i>
<i>The Community Development Director shall establish appropriate guidelines for the regular issuance of invoices and collection of amounts due.</i>

## ORDINANCE NO. 22

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*The Community Development Director shall establish appropriate guidelines for the collection of past due invoices, as required, which may include any of the following: 1) assessment of additional late fees for accounts at least 90 days past due in an amount not to exceed 1.75% per month, 2) stopping application processing, 3) reviewing past-due accounts with City Council, 4) withholding the issuance of a Development Order, 5) withholding the recordation of development documents, 6) prohibiting the acceptance of building permits for the subject property, 7) ceasing building permit processing, 8) revoking an issued building permit, 9) implementing other penalties, assessments, fines, or actions as may be assigned by the Municipal Court Judge.*

*Flat fees for the processing of applications shall be cumulative. Applications for more than one land use review requiring an hourly deposit on planning time shall require submission of the larger deposit amount.*

*The Community Development Director shall bill applicants for any incidental costs of reviewing an application at direct costs, with no administrative or processing charge.*

*Land use review fee deposits may be reduced if, in the opinion of the Community Development Director, the project is expected to take significantly less time to process than the deposit indicates. A determination shall be made during the pre-application conference by the case planner. Hourly billing shall still apply.*

*Review fees for projects requiring conceptual or project review, final or detail review, and recordation of approval documents. Unless otherwise combined by the Director for simplicity of billing, all applications for conceptual/project, final/detail, and recordation of approval documents shall be handled as individual cases for the purposes of billing. Upon conceptual/project approval all billing shall be reconciled, and all past due invoices shall be paid prior to the Director accepting an application for final/detail review. Final/detail review shall require a new deposit at the rate in effect at the time of final application submission. Upon final/detail approval, all billing shall again be reconciled prior to the Director accepting an application for review of recordation documents.*

*Notwithstanding the planning review fee schedule, the Community Development Director shall waive planning review fees for General Fund Departments of the City of Aspen consistent with City policy.*

*Notwithstanding the planning review fee schedule, City Council may authorize a reduction or waiver of planning review fees as deemed appropriate.*

### **Fee Waivers for Non-Profit Organizations**

*Applications submitted for Land Use/Historic Preservation reviews by nonprofit organizations, (as determined by their 501(c)3 status and those organizations that do not have a tax base) are eligible to have planning review fees waived based on the following schedule:*

Total Fees < \$2,500	100% Waiver
Total Fees \$2,500 - \$10,000	50% Waiver

*Fee waivers shall not exceed a combined value of \$6,250 for a single project per organization over a twelve consecutive month period. Notwithstanding the planning review fee schedule, City Council may authorize a reduction or waiver of planning review fees as deemed appropriate.*

### **Fee Waivers for Affordable Housing Projects**

*Applications submitted for new projects that are 100 percent affordable housing are eligible for a 100 percent fee waiver of Planning Review fees.*

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<b>Free Services</b>	
Pre-Application / Pre-Permit Meetings	Free
Call-in / Walk-in Development Questions	Free
GMQS – SF or Dx on Historic Landmark	Free
Historic Designation	Free
Historic Preservation – Exempt Development	Free
Historic Preservation – Minor Amendment, HPO Review	Free
Historic Preservation – Minor Amendment, Monitor Review	Free
Development Order Publication Fee	Free
First Residential Design Compliance Review	Free
<p><i>Applicant meetings with a Planner to discuss prospective planning applications or prospective building permit applications are a free service and staff time is not charged to the applicant. However, this service is limited to the time reasonably necessary for understanding a project's requirements, review procedures, City regulations, etc. An applicant shall be billed for any pre-application or pre-permit staff time significantly in excess of that which is reasonably necessary. Billing will be at the Planning hourly billing rate. The applicant will be notified prior to any billing for pre-application or pre-permit service.</i></p>	

<b>Planning Review – Administrative, Flat Fees</b>	
GMQS – Temporary Food Vending	\$81
Code Interpretation – Formal Issuance	\$81
Historic Preservation – Certification of No Negative Effect	\$81
Temporary Use – Admin.	\$163
GMQS – SF or Dx Replacement, Cash-in-Lieu	\$325
GMQS – SF or Dx Replacement, Admin.	\$325
GMQS – Change-in-Use for Historic Landmark	\$325
GMQS – Minor Enlargement for Historic Landmark	\$325
GMQS – Alley Store	\$325
GMQS – Exemption from MF Housing Replacement	\$325
Residential Design Compliance Review (after 1st free review)	\$163
Residential Design Variance, Admin.	\$325
GMQS – Minor Enlargement, Non-Historic	\$650

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<b>Planning Review – Administrative, Hourly Fees</b>	
<i>If review process takes less time than the number of hours listed below, refunds will be made to applicants for unused hours purchased within initial deposits.</i>	
Review of Administrative Subdivisions, Condominium Plats, or Amendments (Includes City Attorney and other referral departments' time at same hourly rate; City Engineer review time billed at rate specified below)	\$650.00 (2-hour deposit)
Recordation Documents Review - Subdivision plats, Subdivision exemption plats (except condominiums), PD plans, development agreements, subdivision agreements, PD agreements, or amendments to recorded documents (Includes City Attorney and other referral departments' time at same hourly rate; City Engineer review time billed at rate specified below)	\$975.00 (3-hour deposit)
Administrative wireless telecommunication review	\$975.00 (3-hour deposit)
Admin. Condominium or Special Review Admin. ESA or ESA Exemption Admin. Subdivision – Lot Line Adjustment Admin. PD Amendments Admin. Commercial Design Review Amendment	\$1,300.00 (4-hour deposit)
Additional Hours – If necessary (per hour)	\$325
<b>Referral Agency Fees: Administrative, If Applicable</b>	
Engineering Review Fee (billed with Planning Case)	See Engineering Land Use Review in Sec 2.12.100
Hourly Aspen / Pitkin County Housing Authority (billed with Planning Case)	\$325
City Parks Department, Flat Fee	\$650
City Environmental Health Department, Flat Fee	\$650
<b>Planning Review: One-Step Hourly Fee</b>	
Historic Preservation – Minor Development Historic Preservation – Major Development up to 1,000 sq. ft. Temporary Use, City Council Vested Rights Extension, City Council Appeals of Administrative or Board Decisions	\$1,300.00 (4-hour deposit)
Historic Preservation – Major Development over 1,000 sq. ft. Historic Preservation – Demolitions and Off-Site Relocations Historic Preservation – Substantial Amendment Board of Adjustment Variance Timeshare -- P&Z Review	\$1,950.00 (6-hour deposit)

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<b>Planning Review: One-Step Hourly Fee (continued)</b>	
Growth Management (includes AH certification), Conditional Use Special Review (includes ADU @ P&Z), Environmentally Sensitive Area Review, Residential Design Variance – P&Z Minor Subdivision – Lot Split, Historical Lot Split	\$3,250.00 (10-hour deposit)
PD Amendment – P&Z Only SPA Amendment, P&Z Only Commercial Design Review, Conceptual or Final Growth Management, Major P&Z or City Council Subdivision “Other” Review – City Council Only	\$4,450
Additional Hours – If necessary (per hour)	\$325
<b>Referral Agency Fees: One-Step Review, If Applicable</b>	
Engineering Review Fee (billed with Planning Case)	See Engineering Land Use Review in Sec 2.12.100
Hourly Aspen / Pitkin County Housing Authority (billed with Planning Case)	\$325
City Parks Department, Flat Fee	\$975
City Environmental Health Department, Flat Fee	\$975
<b>Planning Review: Two-Step Hourly Fee</b>	
Major Subdivision Review Land Use Code Amendment Rezoning or Initial Zoning (Annexations)	\$7,800.00 (24-hour deposit)
Additional Hours – If necessary (per hour)	\$325
<b>Referral Agency Fees: Two-Step Review, If Applicable</b>	
Engineering Review Fee	See Engineering Land Use Review in Sec 2.12.100
Hourly Aspen / Pitkin County Housing Authority (billed with Planning Case)	\$325
City Parks Department, Flat Fee	\$1,300
City Environmental Health Department, Flat Fee	\$1,300
<b>Planning Review: PD Hourly Fee</b>	
Planned Development or PD Substantial Amendment	\$10,400.00 (32-hour deposit)
Additional Hours – If necessary (per hour)	\$325
<b>Referral Agency Fees: PD Reviews, If Applicable</b>	
Engineering Review Fee (billed with Planning Case)	See Engineering Land Use Review in Sec 2.12.100
Hourly Aspen / Pitkin County Housing Authority (billed with Planning Case)	\$325
City Parks Department, Flat Fee	\$1,625
City Environmental Health Department, Flat Fee	\$1,625
<b>Planning Review: Public Project Review or Joint Applicant</b>	
<i>Applications for the City's Public Project process shall be assessed land use review fees and/or a portion of joint planning costs as determined appropriate by City Council. If no such determination is made, the application shall be billed as a PD.</i>	

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<b>Planning Review: Other</b>	
Hourly fee for any additional plan review for which no other specific fee has been established	\$325

(Ord. No. 57-2000, §9; Ord. No. 47-2002, §8; Ord. No. 63-2003, §4; Ord. No. 38-2004, §7; Ord. No. 49-2005, §9; Ord. No. 48, 2006, §13; Ord. 52-2007; Ord. No. 4 - 2011, §2; Ord. No. 29-2012; Ord. No. 36-2014; Ord. No. 43-2015; Ord. No. 36-2016; Ord. No. 30-2017; Ord. No. 40-2018; Ord. No. 32-2019; Ord. No 20-2020; Ord. No 22-2021; Ord. No 19-2022; Ord. No 22-2023)

*That Section 26.104.072 of the Municipal Code of the City of Aspen, Colorado, which section sets forth zoning review fees, is hereby amended to read as follows:*

**Sec. 26.104.072. Zoning Review fees**

This Section of the code sets forth certain fees related to zoning as follows, applicable to applications submitted on or after January 1, 2024:

<i>Zoning review fees shall apply to all development requiring a building permit and all development not requiring a building permit, but which requires review by the Community Development Department. The fee covers the Zoning Officer's review of a permit, including any correspondence with the case planner, Historic Preservation Officer, the Department's Deputy Director or Director, or other City staff.</i>	
<i>A permit or a change order to a permit that requires a floor area, height, net leasable, or net livable measurement by the Zoning Officer shall be considered a Major permit. Official confirmation of existing conditions of a property that requires measurement of floor area, height, net leasable area, or net livable area of a structure, prior to demolition or for other purposes also shall be considered a Major permit. All other permits are considered minor permits.</i>	
<i>For the purposes of zoning fees, the square footage used to calculate the fee shall be the greater of the gross square footage affected by the permit or the gross square footage that must be measured to review the permit. All change orders to a permit require additional fees.</i>	
<i>For projects with multiple uses, the zoning review fee for each individual use shall be calculated based on the gross square footage of the use and added to determine the total project fee.</i>	
<i>Zoning review fees for major permits for properties within a Planned Development shall be 125% of the fee schedule.</i>	
<i>Zoning referral fees - for official zoning comments on a planning application - shall be according to the fees policy for planning review.</i>	
<i>Notwithstanding the zoning review fee schedule, the Community Development Director shall waive zoning review fees for General Fund Departments of the City of Aspen consistent with City policy.</i>	
<i>Notwithstanding the zoning review fee schedule, City Council may authorize a reduction or waiver of zoning review fees as deemed appropriate.</i>	
<b>Fees Due at Permit Submittal</b>	
Zoning Permit Fee of \$500 or More	50% of Zoning Permit Fee

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<b>Special Services – Zoning Review</b>	
Hourly Zoning Review Fee	\$325.00
Expedited Zoning Review Fee – services subject to authorization by Community Development Director and subject to department workload, staffing and effects on other projects	Double applicable zoning review fee
Change Order Fees: For changes not requiring a new measurement of floor area, height, net leasable, or net livable space	Minor Zoning Fee
Change Order Fees: For changes requiring a new measurement of floor area, height, net leasable, or net livable space	Major Zoning Fee
<i>Change orders for projects within a PD shall be assessed 125% of the fee schedule.</i>	
<i>Applicant meetings with the Zoning Officer to discuss prospective planning applications or prospective building permit applications are a free service and staff time is not charged to the applicant. However, this service is limited to the time reasonably necessary for understanding a project's requirements, review procedures, City regulations, etc. An applicant shall be billed for any pre-application or pre-permit staff time significantly in excess of that which is reasonably necessary. Billing will be at the Zoning hourly billing rate. The applicant will be notified prior to any billing for pre-application or pre-permit service.</i>	
Business License Approval – Zoning (other fees may be required by City Finance)	Free
Vacation Rental Permit – Zoning (other fees may be required by City Finance)	Free
Special Review or Inspection Hourly Fee – Zoning (when no fee is otherwise established, 1 hour minimum)	\$325.00
Certificate of Occupancy or Final Inspection Fee – Zoning	Included in Zoning Review Fee
<b>Demolition Zoning Review Fees</b>	
Minor Zoning Fee – does not require measurement or confirmation of existing conditions	
Up to 500 square feet	\$65.00
501 to 2,500 square feet	\$163.00
2,501 to 5,000 square feet	\$244.00
Over 5,000 square feet	\$325.00
Major Zoning Fee – requires measurement or confirmation of existing conditions	Major fee according to specified land use
<b>Exterior Repair Zoning Review Fees</b>	
<i>Applies to residential, commercial, lodging, arts/cultural/civic, or institutional exterior repair work requiring a building permit or review by the Historic Preservation Officer. Based on wall area or roof area being repaired. (Excludes signs and awnings.)</i>	
Up to 500 square feet	\$33.00
501 to 2,500 square feet	\$65.00
2,501 to 5,000 square feet	\$163.00
Over 5,000 square feet	\$325.00

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**Residential Zoning Review Fees**

*Applies to single-family, duplex, accessory dwelling units, carriage houses, multi-family, and residential units in a mixed-use building.*

**Minor Zoning Fee - Existing Development, Minor Remodel, or Minor Change Order**

- Projects up to \$5,000 in total valuation	\$33.00
- Projects Over \$5,000 in total valuation:	
Up to 500 square feet	\$325.00
501 to 2,500 square feet	\$650.00
2,501 to 5,000 square feet	\$975.00
Over 5,000 square feet	\$1,300.00

**Major Zoning Fee – New Development, Major Remodel, Demolition with Confirmation, Major Change Order**

Up to 500 square feet (minimum \$325.00)	\$1.30 / SF
501 to 2,500 square feet	\$1.40 / SF
2,501 to 5,000 square feet	\$1.55 / SF
Over 5,000 square feet	\$1.70 / SF

*Major residential permits within a PD shall be 125% of the above fee schedule.*

**Commercial Zoning Review Fees**

*Applies to commercial projects and commercial portions of a mixed-use project*

**Minor Zoning Fee - Existing Development, Minor Remodel, or Minor Change Order**

- Projects up to \$5,000 in total valuation	\$33.00
- Projects Over \$5,000 in total valuation:	
Up to 500 square feet	\$325.00
501 to 2,500 square feet	\$650.00
2,501 to 5,000 square feet	\$975.00
Over 5,000 square feet	\$1,300.00

**Major Zoning Fee – New Development, Major Remodel, Demolition with Confirmation, Major Change Order**

Up to 500 square feet (minimum \$325.00)	\$1.30 / SF
501 to 2,500 square feet	\$1.40 / SF
2,501 to 5,000 square feet	\$1.55 / SF
Over 5,000 square feet	\$1.70 / SF

*Major commercial permits within a PD shall be 125% of the above fee schedule.*

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<b>Lodging Zoning Review Fees</b>	
Minor Zoning Fee - Existing Development, Minor Remodel, or Minor Change Order	
- Projects up to \$5,000 in total valuation	\$33.00
- Projects Over \$5,000 in total valuation:	
Up to 500 square feet	\$325.00
501 to 2,500 square feet	\$650.00
2,501 to 5,000 square feet	\$975.00
Over 5,000 square feet	\$1,300.00
Major Zoning Fee – New Development, Major Remodel, Demolition with Confirmation, Major Change Order	
Up to 5,000 square feet (minimum \$325.00)	\$0.51 / SF
Over 5,000 square feet	\$0.62 / SF
<i>Major lodging permits within a PD shall be 125% of the above fee schedule.</i>	
<b>Arts/Cultural/Civic/Institutional Zoning Review Fees</b>	
Minor Zoning Fee - Existing Development, Minor Remodel, or Minor Change Order	
- Projects up to \$5,000 in total valuation	\$33.00
- Projects Over \$5,000 in total valuation:	
Up to 1,000 square feet	\$325.00
1,001 to 5,000 square feet	\$650.00
5,001 to 10,000 square feet	\$975.00
Over 10,000 square feet	\$1,300.00
Major Zoning Fee – New Development, Major Remodel, Demolition with Confirmation, Major Change Order	
Up to 5,000 square feet (minimum \$325.00)	\$0.51 / SF
Over 5,000 square feet	\$0.62 / SF
<i>Major Arts/Cultural/Civic/Institutional permits within a PD shall be 125% of the above fee schedule.</i>	
<b>Signs/Awnings/Outdoor Merchandising – Zoning Review Fees</b>	
Individual Sign Permit Fee (per sign)	\$65.00
Multiple Sign Permit Fee (per business, unlimited signs)	\$163.00
Sandwich Board Sign License (must be renewed annually)	Free
<i>Sandwich board locations must be approved by Zoning Officer.</i>	
<b>Outdoor Merchandising on Public Property</b>	
0 to 4 SF	Free
4 to 50 SF	\$65.00
More than 50 SF	\$163.00
<i>Outdoor merchandise location must be approved by the Zoning Officer.</i>	
Awnings require a Building Permit	Refer to Building Permit Fee Schedule
Individual Banner Installation Fee	\$67.00
Double Banner Installation Fee	\$165.00
Light Pole Banner Installation Fee (per pole)	\$20.00

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Series of 2023

INTRODUCED, READ AND ORDERED PUBLISHED as provided by law by the City Council of the City of Aspen on the 14th day of November, 2023.



\_\_\_\_\_  
Torre, Mayor

ATTEST:



\_\_\_\_\_  
Nicole Henning, City Clerk

FINALLY adopted, passed and approved this 28th day of November 2023.



\_\_\_\_\_  
Torre, Mayor

ATTEST:



\_\_\_\_\_  
Nicole Henning, City Clerk

